



23RD DISTRICT AGRICULTURAL ASSOCIATION

BOARD OF DIRECTORS

MEETING MINUTES

TIME & PLACE: A regular meeting of the Board of Directors of the 23RD District Agricultural Association was held at the Contra Costa County Fairgrounds, 1201 West 10th Street, California, on Wednesday February 8, 2017.

23RD DISTRICT AGRICULTURAL ASSOCIATION BOARD OF DIRECTORS
PRESENT:

Kelly Mykrantz (President)
Craig Cannon (1st Vice President)
Robert Hoffner
Kerry Dolphin
Steve Limrite
Joe Brengle, CEO/Fair Manager

**ALSO
PRESENT:**

Laurie Limrite, Heritage Foundation
Isabelle DeBerry
Darren DeBerry
Susan Cannon
Bill Puckett
Candy Hogan
Felicia Cursi, Heritage Foundation

1. CALL TO ORDER

President Mykrantz called a meeting of the Board of Directors of the 23rd District at 7:00pm

2. PLEDGE OF ALLEGIANCE

President Mykrantz led The Pledge of Allegiance.

3. ROLL CALL/DIRECTORS ABSENT

President Mykrantz asked for a motion to excuse Director Mangini who was unable to attend. Director Cannon made a motion to excuse Director Mangini. Director Cabral seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.

4. INTRODUCTION OF GUESTS

No guests.

5. PUBLIC COMMENTS

Rhonda Tomany from Knightsen 4H expressed concerns regarding changes to the Livestock Camping for tent campers during Fair. The Board advised Ms. Tomany to review the new Livestock Camping form for correct changes information and to work within her club to arrange spacing for tents.

Candy Hogan requested status on the Clean Pen Awards.

Alana Miller spoke in regards to concerns on changes to the rules for "All Other Goats" for Fair.

6. ACTION ITEMS

A. CONSENT CALENDAR

1. President Mykrantz asked if there were any additions or changes to the January 11 2017 minutes. No changes noted. Director Cabral made a motion to approve the minutes as presented. Director Hoffner seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.
2. President Mykrantz reviewed the interim events booked to date for 2017. Discussion followed. Director Limrite made a motion to approve the Interim rental agreements. Director Cabral seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.
3. President Mykrantz asked if there were any questions or concerns regarding the Standard Agreements booked to date for 2017. No questions or concerns were noted. Director Limrite made a motion to approve the Standard agreements. Director Cannon seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.

B. COMMITTEE REPORTS

1. The Executive Committee had nothing to report. Manager Brengle requested that they set up a meeting.
2. Budget and Finance Committee reviewed November, December, and year end financials. Discussion followed. President Mykrantz asked for a motion to approve the financials as presented. Director Dolphin made a motion to approve the financials.

Director Cabral seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.

3. Livestock Committee reviewed the Exhibitor Handbook regarding changes and took concerns from the public into consideration. Discussion followed.
4. Buildings and Grounds reported that there were companies coming out to give bids on the needed asphalt work. Also reported on the donated gravel that is being used to fill the many potholes created due to the heavy rains. Discussion followed regarding roof leakages and asphalt issues occurring due to the recent storms.

7. HERITAGE FOUNDATION REPORT

Heritage Director Limrite gave her monthly report from the Heritage Foundation on behalf of the Heritage Foundation. Devon Baldocchi spoke regarding the T-shirt fundraiser benefiting the Heritage Foundation. Heritage Director Limrite stated that the 2017 Membership dinner was a huge success and would have final numbers at the next meeting when they had their final numbers totaled. Status was given on plans for upcoming Fair. Discussion followed.

8. CEO REPORT

Manager Brengle advised the Board that he had met with Advance Camp regarding the last year of their contract and event. Manager Brengle also advised he had met with Bob Sherwood and Devon Baldocchi regarding improvements to the Livestock Camping area.

Manager Brengle discussed changes to how the food drive will work at Fair with the local Food Bank.

Manager Brengle advised that he met with our new admissions company, All Access Event Services.

Manager Brengle let the Board know that he had a good meeting with Les Schwab regarding sponsorship for the Fair and getting more involved with the Fairgrounds.

Manager Brengle went over the new phone system recently installed as well as improvements to the office computers.

Manager Brengle advised that one forklift has been completely rebuilt and the other is in the process of being rebuilt so we will have two fully operating forklifts shortly.

Manager Brengle discussed the clean up day that the Fair staff worked to clean up back by the Horse Stalls and Paintball Park.

Manager Brengle provided updates for the 2017 Fair including new promotions and entertainment status.

Manager Brengle reviewed the upcoming Interim Events through March 2017.

Manager Brengle presented the Board with the final STOP from the Department of Food and Agriculture.

9. BOARD PRESIDENTS COMMENT

President Kelly asked for feedback from the WFA Convention. Discussion followed.

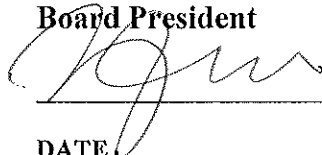
10. BOARD COMMENT

Director Dolphin reported on the WFA Convention and her take on the Director and CEO session as well as the other sessions that she attended. Discussion followed.

11. ADJOURNMENT

There being no further business to come before the 23rd District Agricultural Association, the meeting was adjourned at 8:06 p.m.

**Kelly Mykrantz
Board President**



DATE

Mar 8 2017

**Joe Brengle
CEO/Fair Manager**

DATE

VOTING GRID ATTACHED

Jenn Burror
Recorder