



23RD DISTRICT AGRICULTURAL ASSOCIATION

BOARD OF DIRECTORS

MEETING MINUTES

TIME & PLACE: A regular meeting of the Board of Directors of the 23RD District Agricultural Association was held at the Contra Costa County Fairgrounds, 1201 West 10th Street, California, on Wednesday March 8, 2017.

23RD DISTRICT AGRICULTURAL ASSOCIATION BOARD OF DIRECTORS
PRESENT:

Kelly Mykrantz (President)
Craig Cannon (1st Vice President)
Robert Hoffner
Kerry Dolphin
Steve Limrite
Louie Mangini
Chad Cabral
Joe Brengle, CEO/Fair Manager

**ALSO
PRESENT:**

Laurie Limrite, Heritage Foundation
Felicia Cursi, Heritage Foundation
Isabelle DeBerry
Darren DeBerry
Susan Cannon
Bill Puckett
Candy Hogan
Steve Urenda
Pat Hoffner
Scott Herrick

1. CALL TO ORDER

President Mykrantz called a meeting of the Board of Directors of the 23rd District at 7:00pm

2. PLEDGE OF ALLEGIANCE

President Mykrantz led The Pledge of Allegiance.

3. ROLL CALL/DIRECTORS ABSENT

All members present.

4. INTRODUCTION OF GUESTS

President Mykrantz introduced Kalia Nixon from California Department of Food & Agriculture Fairs and Expositions who was in attendance to observe.

5. PUBLIC COMMENTS

Kelly from Knightsen 4-H asked for clarification on rules and dress code for the Horse Show.

6. ACTION ITEMS

A. CONSENT CALENDAR

1. President Mykrantz asked if there were any additions or changes to the February 8 2017 minutes. Changes were requested to remove Felicia Cursi from attendance. Director Cabral made a motion to approve the minutes with changes. Director Hoffner seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.
2. President Mykrantz asked the Board to review the interim events booked to date for 2017. Discussion followed. Director Cannon made a motion to approve the Interim rental agreements. Director Limrite seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.
3. President Mykrantz also asked if there were any questions or concerns regarding the Standard Agreements booked to date for 2017. No questions or concerns were noted. Director Cannon made a motion to approve the Standard agreements. Director Limrite seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.

B. COMMITTEE REPORTS

1. The Executive Committee reported that they had met with Manager Brengle to discuss scheduling of the Strategic Planning Session the Fair purchased at the 2016 WFA Convention. Discussion followed and it was agreed that it would be best to schedule with CFSA sometime in August and September.

President Mykrantz also discussed the change from the VIP Party to a Fair Kick Off Party as well as including an honor to outgoing Board members and a new Directors Award program to the event. Discussion followed.

2. Budget and Finance Committee reviewed the Revenue Protection Claim status. Manager Brengle advised that since the 2015 Financials were done incorrectly and 2016 had never been submitted by previous management, the numbers the Fair had to report with the claim when it was submitted, were inaccurate which affected the final payout that the Fair will receive. Discussion followed.

Directors Hoffner and Dolphin reviewed the revised December financials and the January financials as well. Discussion followed. Director Dolphin made a motion to approve the financials as presented. Director Limrite seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.

3. Livestock Committee advised that entries were up and running on line. Discussions followed regarding the Horse Show, handbook clarifications, and the idea of having previous 4-H and FFA exhibitors now attending college, come and assist with the Livestock shows during Fair time.
4. Buildings and Grounds reported that the Fair was continuing to work on bids for asphalt work. Director Hoffner and Manager Brengle also discussed electrical issues due to the recent storms where power poles had been affected. Discussion followed.

7. HERITAGE FOUNDATION REPORT

Heritage President Felicia Cursi gave the monthly report from the Heritage Foundation. Heritage President Cursi advised that she stated that the 2017 Membership dinner was a huge success and raised over \$25,000.00 just that evening which allowed them to purchase the new livestock scale and that they would be working closely with Manager Brengle and the Board to discuss the other much needed improvements needed at the Fair. Discussion followed.

8. CEO REPORT

Manager Brengle asked the Board to review the instruction packet on their Form 700 and requested that they have the forms completed and back to him as soon as possible.

Manager Brengle reported on the various meeting and events he had attended over the last month, office improvements in process, current maintenance projects, staffing updates, general fair updates, upcoming interim events, and upcoming community events that he would be attending and invited the Board to attend as well.

9. BOARD PRESIDENTS COMMENT

President Mykrantz did not have any additional comment.

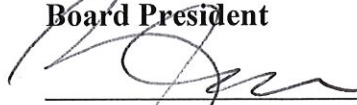
10. BOARD COMMENT

No additional Board comment.

11. ADJOURNMENT

There being no further business to come before the 23rd District Agricultural Association, the meeting was adjourned at 8:08 p.m.

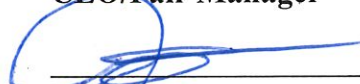
Kelly Mykrantz
Board President



DATE

12 April 2017

Joe Brengle
CEO/Fair Manager



DATE

4-12-17

VOTING GRID ATTACHED

Jenn Burror
Recorder