



23RD DISTRICT AGRICULTURAL ASSOCIATION

BOARD OF DIRECTORS

MEETING MINUTES

TIME & PLACE: A regular meeting of the Board of Directors of the 23RD District Agricultural Association was held at the Contra Costa County Fairgrounds, 1201 West 10th Street, California, on Wednesday March 8, 2017.

**23RD DISTRICT AGRICULTURAL ASSOCIATION BOARD OF DIRECTORS
PRESENT:**

Kelly Mykrantz (President)
Craig Cannon (2nd Vice President)
Robert Hoffner
Kerry Dolphin
Joe Brengle, CEO/Fair Manager

**ALSO
PRESENT:**

Laurie Limrite, Heritage Foundation
Felicia Cursi, Heritage Foundation
Isabelle DeBerry
Darren DeBerry
Susan Cannon
Bill Puckett
Candy Hogan
Tim Boswell
Kat Boswell
Rashel Carpenter
Jed Carpenter

1. CALL TO ORDER

President Mykrantz called a meeting of the Board of Directors of the 23rd District at 7:00pm

2. PLEDGE OF ALLEGIANCE

President Mykrantz led The Pledge of Allegiance.

3. ROLL CALL/DIRECTORS ABSENT

1. President Mykrantz advised that Director Limrite and Director Mangini would not be attendance. Director Cabral had not called to advise why they were not present. Director Cannon made a motion to excuse Director Limrite and Director Mangini from the meeting. Director Dolphin seconded the motion. Motion affirmatively voted upon by all members present. Motion carried. Absence for Director Cabral was not excused.

4. INTRODUCTION OF GUESTS

President Mykrantz introduced Kalia Nixon from California Department of Food & Agriculture Fairs and Expositions who was in attendance. Ms. Nixon gave the Board of Directors an informational packet.

5. PUBLIC COMMENTS

No public comment.

6. ACTION ITEMS

A. CONSENT CALENDAR

2. President Mykrantz asked if there were any additions or changes to the March 8, 2017 minutes. No changes were noted. Director Hoffner made a motion to approve the minutes as presented. Director Cannon seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.
3. President Mykrantz asked the Board to review the interim events and Standard Contracts as presented to date for 2017. Discussion followed. Director Dolphin made a motion to approve the Interim rental agreements and Standard agreements as presented. Director Hoffner seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.

B. COMMITTEE REPORTS

1. Executive Committee
 - a. The Executive Committee reported that they had met with Manager Brengle to discuss scheduling of the Strategic Planning Session the Fair purchased at the 2016 WFA Convention. The dates of September 25-26, 2017 were selected for the training session. Discussion followed.
 - b. The Executive Committee advised that there will Board training on July 10, 2017. Discussion followed.
 - c. The Executive Committee discussed the Fair Kick Off Event scheduled for Wednesday May 17, 2017. Discussion followed regarding Directors Award nominations. Director Cannon made a motion to approve the nominations of

Guido Novero and Don Lopez for the 2017 Directors Award. Director Hoffner seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.

2. Budget and Finance Committee
 - a. Director Dolphin and Director Hoffner presented the Board with the February Financials. Discussion followed. Director Dolphin made a motion to approve the financials as presented. Director Hoffner seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.

3. Livestock Committee
 - a. Manager Brengle presented the Board with the list of outstanding Board/Volunteer jobs still available for the week of Fair. Discussion followed.

4. Buildings and Grounds
 - a. Director Hoffner and Director Cannon advised the Board that they had done a tour of the grounds the preceding week. Discussion followed regarding upcoming projects being completed prior to Fair including tree pruning, asphalt work, and barn repairs.

7. HERITAGE FOUNDATION REPORT

Heritage President Felicia Cursi gave the monthly report from the Heritage Foundation. Heritage President Cursi gave updates on projects, memberships, and Fair Heritage Grove. Discussion followed.

8. CEO REPORT

Manager Brengle reported on the various meeting and events he had attended over the last month, current maintenance projects, fair updates, upcoming interim events, CEO training, and WFA Legislative update. Discussion followed.

9. ADJOURN OPEN SESSION

President Mykrantz moved the meeting to a closed session.

President Mykrantz reconvened the meeting and advised that there was no action taken during the closed session and that it was information discussion only.

10. CLOSED SESSION

11. REOPEN OPEN SESSION

- a. President Mykrantz reconvened the meeting and advised that there was no action taken during the closed session and that it was information discussion only.

12. BOARD PRESIDENTS COMMENT

President Mykrantz discussed some grant opportunities that could benefit the Fair. Discussion followed.

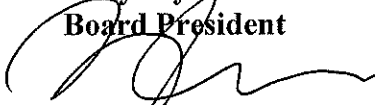
13. BOARD COMMENT

No additional Board comment.

14. ADJOURNMENT

There being no further business to come before the 23rd District Agricultural Association, the meeting was adjourned at 7:52 p.m.

Kelly Mykrantz
Board President



DATE

17 May 2017

Joe Brengle
CEO/Fair Manager



DATE

5-17-17

VOTING GRID ATTACHED

Jenn Burror
Recorder