



23RD DISTRICT AGRICULTURAL ASSOCIATION
BOARD OF DIRECTORS
MEETING MINUTES

TIME & PLACE: A regular meeting of the Board of Directors of the 23RD District Agricultural Association was held at the Contra Costa County Fairgrounds, 1201 West 10th Street, California, on Wednesday August 9, 2017

23RD DISTRICT AGRICULTURAL ASSOCIATION BOARD OF DIRECTORS
PRESENT:

Kelly Mykrantz (President)
Craig Cannon (1st Vice President)
Robert Hoffner
Kerry Dolphin
Chad Cabral
Joe Brengle, CEO/Fair Manager

ALSO
PRESENT:

Laurie Limrite, Heritage Foundation
Bill Puckett
Devon Baldocchi
Christina Dingle
Pat Hoffner

1. CALL TO ORDER

President Mykrantz called a meeting of the Board of Directors of the 23rd District at 7:00pm

2. PLEDGE OF ALLEGIANCE

President Mykrantz led The Pledge of Allegiance.

3. ROLL CALL/DIRECTORS ABSENT

President Mykrantz asked for a motion to excuse Director Mangini and Director Limrite from the meeting. President Mykrantz and Manager Brengle had received an email from Director Limrite that he would be unable to attend the meeting due to work. Manager Brengle received phone notification from a third party that Director Mangini would be unable to attend due to health reasons. Discussion followed. Director Hoffner made a motion to not excuse Director Mangini. Director Dolphin seconded the motions. Motion affirmatively voted upon by all members present. Motion carried. Director Cabral made a motion to excuse Director Limrite. Director Cannon seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.

4. INTRODUCTION OF GUESTS

No guests for introduction.

5. PUBLIC COMMENTS

No public comment.

6. ACTION ITEMS

A. CONSENT CALENDAR

1. President Mykrantz asked if there were any additions or changes to the July 12, 2017 minutes. No questions or changes requested. Director Hoffner made a motion to approve the minutes as presented. Director Cannon seconded the motion. Motion affirmatively voted upon by all members present. Motion carried
2. President Mykrantz asked if there were any questions or concerns regarding the Interim Rental Agreements presented by Manager Brengle. No questions or concerns addressed. Director Cannon made a motion to approve the Interim Rental Agreements as presented Director Hoffner seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.

B. COMMITTEE REPORTS

1. Executive Committee
 - a. The Executive Committee and Manager Brengle discussed the audit. Discussion followed.
 - b. The Executive Committee continued the tabled discussion regarding ownership of the refrigerator truck currently being stored and used in the Front Park as well as items in the museum. Manager Brengle provided the Board with documentation to show the only records the Fair has on donated items and items on loan as well as the financial back up to show the Fair paid for the Museum as well as the cost to upkeep and staff the museum. Discussion followed. Director Hoffner made a motion that the Fair claim ownership of the refrigerator truck as it has been at the Fair for 20 years. Director Cabral seconded the motion. Motion affirmatively

voted upon by all members present. Motion carried. Director Cabral made a motion to table discussion regarding the use of the Mangini Museum equipment and building use for the Strategic Planning session. Director Hoffner seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.

2. Budget and Finance Committee
 - a. Director Dolphin and Director Hoffner presented the Board with the June Financials. Discussion followed. Director Dolphin made a motion to approve the financials as presented. Director Cannon seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.
3. Livestock Committee
 - a. President Mykrantz advised that the Livestock Committee would meet to discuss community meeting dates and topics.
4. Buildings and Grounds
 - a. Director Hoffner gave an update on the ongoing and completed projects and improvements going on at the Fair as well as the various plumbing and well issues that the Fair has experienced over the last month. Discussion followed.

7. HERITAGE FOUNDATION REPORT

Heritage Board Treasurer Laurie Limrite gave the monthly report from the Heritage Foundation and advised that they will have an open seat if anyone knows of an interested party. Discussion followed.

8. CEO REPORT

Manager Brengle provided the Board with his monthly report which included announcements regarding upcoming meetings and trainings available to the Fair as well as the Board. Manager provided the Board with the past 3 Strategic Planning Sessions from the Fair and presented some ideas for the upcoming Strategic Planning scheduled for September. Manager Brengle also reported on various meeting and events he had attended over the last month, current maintenance projects, sponsorship opportunities, as well as upcoming and past interim events. Discussion followed.

9. ADJOURN OPEN SESSION

10. CLOSED SESSION

11. RE-OPEN OPEN SESSION

President Mykrantz reported that during Closed Session the board had voted to take no action against Manger Brengle regarding him taking vacation time to do contract work for the California Mid-State Fair.

12. BOARD PRESIDENT COMMENT

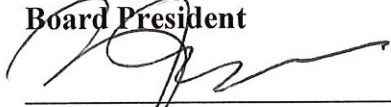
No comment from Board President.

13. BOARD COMMENT

No comment from the Board.

There being no further business to come before the 23rd District Agricultural Association, the meeting was adjourned at 8:24 p.m.


Kelly Mykrantz
Board President



DATE

19 Sept 2017

Joe Brengle
CEO/Fair Manager



DATE

9-19-17

VOTING GRID ATTACHED

Jenn Burror
Recorder