



23rd District Agricultural Association

May 29th - June 1st 2014 Vendor Application Commercial and Concessionaire

An application is required each year regardless of previous participation. This is strictly an application. This form is not a commitment by the 23rd District Agricultural Association to rent space. Do not send money with this application. Returning vendors must have their application in by January 30, 2014 or spaces will be sold. Fill out **ALL PAGES COMPLETELY**. This application will not be processed without complete information.

BUSINESS NAME _____

CONTACT PERSON _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

BUSINESS PHONE _____ CELL PHONE _____

EMAIL _____ RESALE # (required if selling product) _____

Please list the items you sell, promote, or display. If a contract is issued, it will be assigned on the basis of **this list only**. BE COMPLETE. The Fair reserves the right to remove individual items from the final approved list.

New exhibitors **must** send photos. Your application can not be processed without this information.
COMMERCIAL EXHIBITORS ONLY: Please indicate which booth space you prefer. Use priority #s 1 through 3 in case your first choice is unavailable.

MERCHANDISE PAVILION:

OUTDOOR SPACE:

10øX 10øInline \$350.00 _____

10øX 10ø..... \$380.00 _____

Locations: Kiddie Carnival/Fiesta Field/Speedway

10øX 10øCorner í í í \$400.00 _____

10øX 10ø í í í í í . \$650.00 _____

Locations: Large Carnival/Merchandise Pavilion/Entrances

Do You Use A Canopy? Yes or No (circle one)

CONCESSIONAIRES ONLY: You will be charged 22.5% of gross sales after sales tax. A minimum guarantee amount will be assessed prior to the Fair. Total amount due will be 22.5% of gross sales or the guarantee, whichever is greater.

Food Wagon/Stand:(state dimensions) Length _____ Height _____ Width _____
Front or Side Serve (circle one) Removable Hitch: Yes or No (circle one) (Include Counter Space)

ALL APPLICANTS:

UTILITIES: The use of splitters is NOT PERMITTED. Please note that if you do not submit your utility requirements, your contract will reflect a zero charge and no electricity will be provided.

Do you need electrical? Yes or No (circle one) If yes please provide number of amps _____ & volts _____

Do you need water? Yes or No (circle one)

SOUND: Do you use a sound/voice amplification device? Yes or No (circle one)

Sound must be approved by management. The volume level will be strictly enforced.

DID YOU EXHIBIT AT THE 2013 FAIR? Yes or No (circle one)

If no, list three other fairs/events that you have exhibited at and the dates.

- 1. _____
- 2. _____
- 3. _____

ADDITIONAL CHARGES:

PLEASE CIRCLE ALL THAT APPLY.

Electrical Fees:	Insurance Fees:	RV or Stock Truck Fees:	Number of Units:
20 amps - \$25	Providing Own	Electrical 30 Amp - \$120 per unit _____	
50 amps - \$65	CFSA Master # _____	No Electrical - \$50 per unit _____	
50+ amps - \$125	Fair Provided \$105 Commercial		
	Fair Provided \$135 Concessionaires		

Signature: _____

Date: _____

Please sign and return to:

Contra Costa County Fair
1201 W. 10th Street
Antioch, CA 94509
(925) 757-4400 (925) 757-9514 fax
www.contracostafair.com e-mail: jwarrenburg@ccfair.org

COMMERCIAL AND CONCESSIONAIRE GENERAL INFORMATION

APPLICATION CHECKLIST

- ✓ Completed application form ó All questions answered?
- ✓ Completed list of items to sell or promote.
- ✓ Recent photos of sales presentation exhibit. (Photos will not be returned)
- ✓ Copy of California Seller's Permit
- ✓ Insurance and Workers Compensation coverage provided on application.
- ✓ Include promotional materials, reference letters, etc. as desired. (Optional)

FAIR DATES & HOURS

May 29th 12 pm ó 11pm

May 30th 12 pm ó 12am

May 31st 11 am - 12 am

June 1st 11 am ó 11pm

*Commercial building closes at 9 pm nightly.

GENERAL INFORMATION

If you are accepted, you will receive a contract along with our rules, regulations, and pertinent Fair information. Food & beverage vendors will be required to use a cash register and report daily.

PAYMENTS AND CANCELLATIONS

Upon receipt of the contract you will be required to remit a deposit equal to 30% of the space fee or guarantee. DEPOSIT IS NON REFUNDABLE. Exhibitors, who fail to remit deposits by the specified date, will forfeit their space. Any cancellations made 30 days prior to the event will receive a 70% refund. For any cancellations made within 30 days, there will be NO REFUND.