



23RD DISTRICT AGRICULTURAL ASSOCIATION

BOARD OF DIRECTORS

MEETING MINUTES

TIME & PLACE: A regular meeting of the Board of Directors of the 23RD District Agricultural Association was held at the Contra Costa County Fairgrounds, 1201 West 10th Street, California, on Wednesday April 11, 2018.

23RD DISTRICT AGRICULTURAL ASSOCIATION BOARD OF DIRECTORS
PRESENT:

Robert Hoffner, President
Kerry Dolphin, Vice President
Kelly Mykrantz
Craig Cannon
Chad Cabral
Robert Sherwood
Steve Limrite
John Pence
Joe Brengle, CEO/Fair Manager

**ALSO
PRESENT:**

Susan Cannon, Martinez
Bill Puckett, Pittsburg
Laurie Limrite, Knightsen Heritage Foundation
Jeff Cesca, Sacramento CDFA
Devon Baldocchi, Knightsen
Jamie & Scott Sanchez, Byron
Pat Hoffner, Brentwood
Isabel & Darren DeBerry, Antioch

1. CALL TO ORDER

President Hoffner called a meeting of the Board of Directors of the 23rd District at 7:00pm

2. PLEDGE OF ALLEGIANCE

President Hoffner led The Pledge of Allegiance.

3. ROLL CALL/DIRECTORS ABSENT

President Hoffner asked if there was a motion to excuse Director Mangini from the meeting. Director Dolphin made a motion to not to excuse the absence. Director Limrite seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.

Director Mykrantz made a motion to discuss Director Mangini's absences and potential removal from the Board at the May 9th Board Meeting, Director Dolphin seconded the Motion. Motion affirmatively voted upon by all members present. Motion carried.

4. INTRODUCTION OF GUESTS

President Hoffner introduced Jeff Cesca from Fairs and Expositions.

5. PUBLIC COMMENTS

No public comments

6. ACTION ITEMS

A. CONSENT CALENDAR

1. President Hoffner asked if there were any additions or changes to the March 14, 2018 minutes. No changes or additions requested. Director Mykrantz made a motion to approve the minutes as presented. Director Cabral seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.
2. President Hoffner asked if there were any questions regarding items 2, 3 & 4 for the Interim Rental, Standard Agreements and Judges Agreements as presented. No questions or concerns. Director Cannon made a motion to approve the Interim Rentals. Standard Agreements and Judges Agreement as presented. Director Mykrantz seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.

B. COMMITTEE REPORTS

1. Executive Committee

No Report

2. Budget and Finance Committee

Vice President Dolphn and Director Mykrantz reviewed the present financials for February 2018. Discussion followed. Director Cabral made a motion to approve the February financials as presented. Director Limrite seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.

3. Livestock Committee

Livestock Committee had meet and discussed the Board/Volunteer Schedule for Fair, copy of last year's schedule was in Board Packets, Directors were asked to provide CEO Brengle with their availability. Final Schedule would be presented at the May 9th Board Meeting.

4. Buildings and Grounds Committee

Buildings and Grounds Committee meet and went of project list for the year with CEO Brengle. This Committee will meet quarterly to review projects.

5. Media/PR

Director Cannon stated that he had meet with CEO Brengle, and discussed the media and PR Plan for the Fair, and that he would take footage on opening day and get out to the media for promotion for the rest of the Fair.

6. Sponsorship/Marketing & Facility Rebranding Committee

No Report

7. AG Day Committee

No Report

8. Facility Development Committee

CEO Brengle advised on the update of the equipment removal in the Mangini Museum.

9. Community Outreach

No Report

7. HERITAGE FOUNDATION REPORT

Heritage Director Laurie Limrite presented the Board with their ongoing plans for the Heritage Grove at Fair time.

8. CEO REPORT

Manager Brengle advised the Board of upcoming events and announcements as well as gave an update on all meetings, projects, and both past and upcoming interim events. Discussion followed.

CEO Brengle presented the Director Award Nominations:

Elisa Dowd
Jim & Yvonne Nierhake
Bill Puckett
Jeff Warrenburg

After some discussion the board agreed that all nominees were deserving of the award.

9. ADJOURN OPEN SESSION

10. CLOSED SESSION

11. RECONVENE OPEN SESSION

President Hoffner advised that the Closed Session was informational only and no action was taken.

12. BOARD PRESIDENT'S COMMENT

President Hoffner had no comment.

There being no further business to come before the 23rd District Agricultural Association the meeting was adjourned at 8:25 p.m.

Robert Hoffner
Board President

Joe Brengle
CEO/Fair Manager

DATE

DATE

VOTING GRID ATTACHED

Joe Brengle
Recorder