



23RD DISTRICT AGRICULTURAL ASSOCIATION

BOARD OF DIRECTORS

MEETING MINUTES

TIME & PLACE: A regular meeting of the Board of Directors of the 23RD District Agricultural Association was held at the Contra Costa County Fairgrounds, 1201 West 10th Street, California, on Wednesday February 14, 2018.

23RD DISTRICT AGRICULTURAL ASSOCIATION BOARD OF DIRECTORS
PRESENT:

Kelly Mykrantz (President)
Craig Cannon (1st Vice President)
Robert Hoffner
Kerry Dolphin
Chad Cabral
Robert Sherwood
Steve Limrite
John Pence
Joe Brengle, CEO/Fair Manager

**ALSO
PRESENT:**

Susan Cannon, Martinez
Bill Puckett, Pittsburg
Laurie Limrite, Knightsen, Heritage Foundation
Felicia Cursi, Concord, Heritage Foundation
Darren DeBerry, Reno, NV
Isabel DeBerry, Reno, NV
Kaitlin Foutz, Knightsen
Rosa Sherwood, Oakley
Jeff Cesca, Sacramento, CDFA
Jan Brown, Knightsen
Rashel Nieves, Byron
Pat Hoffner, Brentwood

1. CALL TO ORDER

President Mykrantz called a meeting of the Board of Directors of the 23rd District at 7:00pm

2. PLEDGE OF ALLEGIANCE

President Mykrantz led The Pledge of Allegiance.

3. ROLL CALL/DIRECTORS ABSENT

President Mykrantz asked if there was a motion to excuse Director Mangini from the meeting. Director Hoffner made a motion not to excuse the absence. Director Limrite seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.

4. INTRODUCTION OF GUESTS

President Mykrantz introduced Jeff Cesca from Fairs and Expositions. President Mykrantz also introduced and welcomed new Board members Robert "Bob" Sherwood and John Pence.

5. PUBLIC COMMENTS

No public comments

6. ACTION ITEMS

A. CONSENT CALENDAR

1. President Mykrantz asked if there were any additions or changes to the January 10, 2018 minutes. No changes or additions requested. Director Dolphin made a motion to approve the minutes as presented. Director Cabral seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.
2. President Mykrantz asked if there were any questions regarding the Interim Rental Agreements presented. No questions or concerns. Director Cabral made a motion to approve the Interim Rentals as presented. Director Cannon seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.
3. Approval of the Fresh Start Automotive contract 18-27LT was included in the approval of the Interim Rental Agreements.
4. President Mykrantz asked if there were any questions regarding the Standard Agreements. No questions or concerns. Director Cannon made a motion to approve the Standard Agreements as presented. Director Hoffner seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.

5. Approval of the Contra Costa County Sheriff Department contract 18-21ST was included in the approval of the Standard Agreements.

B. COMMITTEE REPORTS

1. Executive Committee
 - a. The Executive Committee had nothing to report.
2. Budget and Finance Committee
 - a. Director Dolphn reviewed the present financials for December 2017. Discussion followed. Director Dolphin made a motion to approve all financials as presented. Director Cabral seconded the motion.
3. Livestock Committee
 - a. Livestock Committee had nothing to report.
4. Buildings and Grounds Committee
 - a. Director Hoffner gave an update on the creek clean out.
5. Policy and Procedures Committee
 - a. Director Dolphin advised that a revised Policy and Procedures manual were ready for Board to review.
6. Sponsorship/Marketing & Facility Rebranding Committee
 - a. Manager Brengle presented the Board with copies of the press releases that had been sent out regarding the new logo and name rebranding.
7. AG Day Committee
 - a. AG Day Committee had nothing to report.
8. Facility Development Committee
 - a. Manager Brengle advised on the update of the equipment removal in the Mangini Museum.

7. HERITAGE FOUNDATION REPORT

Heritage President Felicia Cursi and Director Laurie Limrite presented the Board with a wrap up on the Heritage Foundation Dinner as well as status of the Scholarship Heritage Hog for Fair.

8. CEO REPORT

Manager Brengle asked the Board to complete the Form 700 provided to them and to have them returned to him no later than the third week of March. Manager Brengle advised the Board of upcoming events and announcements as well as gave an update on all meetings, projects, and both past and upcoming interim events. Manager Brengle also provided the Board with a letter to the Governor's office from the Silver Dollar Fair that addressed issues with the CDFA legal department.

9. ADJOURN OPEN SESSION

10. CLOSED SESSION

11. RECONVENE OPEN SESSION

President Mykrantz advised that the Closed Session was informational only and no action was taken.

12. BOARD PRESIDENT'S COMMENT

- b. President Mykrantz thanked the Board for their support over the course of her term. President Mykrantz then opened up discussion for the 2018 Board Officer nominations and selection. President Mykrantz nominated Director Hoffner for the position of President. Director Cabral nominated Director Dolphin for the position of President. Director Dolphin then nominated Director Cabral for Vice President and Director Cannon nominated Director Dolphin for Vice President. Voting followed for President with Director Hoffner receiving 4 votes and Director Dolphin receiving 4 votes. Manager Brengle suggested that each candidate let the Board know if and why they were interested in the position. Director Hoffner said he was interested and willing to take on the task. Director Dolphin stated she was willing to concede the President nomination and take on the role of Vice President. Director Limrite made a motion to elect Director Hoffner as the President and Director Dolphin as the Vice President. Director Cannon seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.

There being no further business to come before the 23rd District Agricultural Association, the meeting was adjourned at 7:52 p.m.

Kelly Mykrantz
Board President

Joe Brengle
CEO/Fair Manager

DATE

DATE

VOTING GRID ATTACHED

Jenn Burror
Recorder