



23RD DISTRICT AGRICULTURAL ASSOCIATION

BOARD OF DIRECTORS

MEETING MINUTES

TIME & PLACE: A regular meeting of the Board of Directors of the 23RD District Agricultural Association was held at the Contra Costa County Fairgrounds, 1201 West 10th Street, California, on Wednesday January 10, 2018.

23RD DISTRICT AGRICULTURAL ASSOCIATION BOARD OF DIRECTORS

PRESENT:

Kelly Mykrantz (President)
Craig Cannon (1st Vice President)
Robert Hoffner
Kerry Dolphin
Chad Cabral
Louis Mangini
Joe Brengle, CEO/Fair Manager

ALSO

PRESENT:

Susan Cannon
Bill Puckett
Laurie Limrite, Heritage Foundation
Felicia Cursi, Heritage Foundation
Darren DeBerry
Isabel DeBerry
Scott Herrig
Jim Arbacauskas
Delaney Sheridan
Jennifer Sheridan

1. CALL TO ORDER

President Mykrantz called a meeting of the Board of Directors of the 23rd District at 7:00pm

2. PLEDGE OF ALLEGIANCE

President Mykrantz led The Pledge of Allegiance.

3. ROLL CALL/DIRECTORS ABSENT

President Mykrantz asked if there was a motion to excuse Director Limrite from the meeting. Director Cannon made a motion to excuse the absence. Director Cabral seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.

4. INTRODUCTION OF GUESTS

President Mykrantz introduced representatives from CDFA Legal Michelle Dias and Christine Vana as well as John Quiroz from Fairs and Expositions.

5. PUBLIC COMMENTS

Delaney Sheridan from Brentwood spoke regarding issues at the 2017 Swine Show with the Livestock staff instructing judges to rush through shows in order to have them done by a certain time and that she believed this was unfair to the exhibitors. It was requested that this be taken into consideration for the 2018 Fair.

Isabelle DeBerry asked the Board to consider working money into the budget to restore Wifi to the RV Park and asked if lighting for the RV Park is included in the new solar project at the Fair.

6. ADJOURN OPEN SESSION

7. CLOSED SESSION

8. RE-OPEN OPEN SESSION

President Mykrantz advised that during the Closed Session was informative only and that no action was taken.

9. ACTION ITEMS

A. CONSENT CALENDAR

1. President Mykrantz asked if there were any additions or changes to the December 13, 2017 minutes. No changes or additions requested. Director Cabral made a motion to approve the minutes as presented. Director Dolphin seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.
2. President Mykrantz asked if there were any questions regarding the Interim Rental Agreements presented. No questions or concerns. Director Cannon made a motion to approve the Consent Calendar as presented. Director

Hoffner seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.

3. Manager Brengle asked for Board approval for the World Class Entertainment Music Festival contract as it exceeded his approval authority. Director Cabral made a motion to approve the contract as presented. Director Hoffner seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.

B. COMMITTEE REPORTS

1. Executive Committee
 - a. The Executive Committee asked for approval on the revised By-Laws. Director Dolphin made a motion to approve the By-Laws. Director Hoffner seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.
2. Budget and Finance Committee
 - a. Director Hoffner reviewed the present financials for November 2017. Discussion followed. Director Dolphin made a motion to approve all financials as presented. Director Cannon seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.
3. Livestock Committee
 - a. Livestock Committee had nothing to report.
4. Buildings and Grounds Committee
 - a. Director Hoffner gave an update on the ongoing and completed projects and improvements going on at the Fair including the roof over the kitchen of Paradise Skate and the creek clean out.
5. Policy and Procedures Committee
 - a. President Mykrantz and Director Dolphin advised that a draft of the revised Policy and Procedures manual would be ready for Board review at the February meeting.
6. Sponsorship/Marketing & Facility Rebranding Committee
 - a. Manager Brengle presented the Board with new logo design concepts for review. Discussion followed and Manager Brengle was instructed to proceed with one of the logo designs presented.
7. AG Day Committee
 - a. AG Day Committee had nothing to report.

8. Facility Development Committee
 - a. Manager Brengle advised that this committee was scheduled to meet Wednesday January 17, 2018.

10. HERITAGE FOUNDATION REPORT

Heritage President Felicia Cursi and Director Laurie Limrite presented the Board with information on the upcoming Annual Dinner and asked the Board to please donate a dessert for the dessert auction planned for the event.

11. CEO REPORT

Manager Brengle presented the Board with upcoming industry events and information as well the holiday hours for the Fair office and staff. Manager Brengle also discussed his monthly meetings, upcoming events, various maintenance projects, and 2018 Fair updates. Discussion followed.

12. BOARD PRESIDENT COMMENT

- a. President Mykrantz asked if the Board would like to table nominations of Board Officers to the February meeting so Director Limrite would be present and able to participate. The Board agreed to table nominations to the February 2018 meeting.

13. BOARD COMMENT

No comment from the Board.

There being no further business to come before the 23rd District Agricultural Association, the meeting was adjourned at 8:29 p.m.

Kelly Mykrantz
Board President

Joe Brengle
CEO/Fair Manager

DATE

DATE

VOTING GRID ATTACHED

Jenn Burror
Recorder