



23RD DISTRICT AGRICULTURAL ASSOCIATION

BOARD OF DIRECTORS

MEETING MINUTES

TIME & PLACE: A regular meeting of the Board of Directors of the 23RD District Agricultural Association was held at the Contra Costa County Fairgrounds, 1201 West 10th Street, California, on Wednesday, May 9, 2018.

23RD DISTRICT AGRICULTURAL ASSOCIATION BOARD OF DIRECTORS
PRESENT:

Robert Hoffner, President
Kerry Dolphin, Vice President
Kelly Mykrantz
Craig Cannon
Robert Sherwood
Steve Limrite
John Pence
Joe Brengle, CEO/Fair Manager

**ALSO
PRESENT:**

Jeff Cesca, Sacramento CDFCA
Susan Cannon, Martinez
Laurie Limrite, Heritage Foundation
Darren DeBerry, Antioch
Isabel DeBerry, Antioch
Pat Hoffner, Brentwood
Kaitlin Foutz, Knightsen
Kassie Stoffen, Oakley

1. CALL TO ORDER

President Hoffner called a meeting of the Board of Directors of the 23rd District at 7:00pm.

2. PLEDGE OF ALLEGIANCE

President Hoffner led The Pledge of Allegiance.

3. ROLL CALL/DIRECTORS ABSENT

President Hoffner asked if there was a motion to excuse Director Mangini from the meeting. Director Limrite made a motion to excuse the absence. Director Mykrantz seconded the motion. Director Sherwood voted not to excuse the absence. Director Pence voted to approve the absence. Vice President Dolphin, Director Cannon, and Director Cabral abstained from voting. Motion affirmatively voted upon by all members present. Motion carried.

4. INTRODUCTION OF GUESTS

President Hoffner introduced Jeff Cesca from Fairs and Exposition.

5. PUBLIC COMMENTS

Kaitlin Foutz asked questions regarding vet checks during Fair move in.

6. ACTION ITEMS

A. BOARD MEMBER ABSENCES

President Hoffner addressed the absence issues regarding Director Mangini and asked for input from the Board. Discussion followed regarding the potential removal of Director Mangini from the Board for excessive absences both excused and unexcused. President Hoffner advised that the Governor's Appointments Office advised that the Board had the legal right and discretion to vote off a Board member for such reason. Director Sherwood made a motion to remove Director Mangini from the Board of Directors. Vice President Dolphin seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.

B. CONSENT CALENDAR

President Hoffner asked for a motion to approve items 1, 2, and 3 from the Consent Calendar. Director Cannon made a motion to approve the Consent Calendar with corrections to President Hoffner being present via phone. Director Limrite seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.

C. COMMITTEE REPORTS

1. Executive Committee had nothing to report.
2. Vice President Dolphin reviewed financial reports for the Budget/Finance Committee. Discussion followed. Manager Brengle advised the Board that the Carnival contract would be coming up for bid after the 2018 season and asked

for direction, to go out to bid or negotiate a new contract, Manager Brengle requested for Carnival Promoter with the Finance Committee during Fair. Discussion followed and the Board agreed with Manager Brengle to meet with the current Carnival Promoter during Fair to discuss options. Director Cabral made a motion to approve the March Financials as presented. Director Sherwood seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.

3. Livestock Committee had nothing to report. Manager Brengle reviewed the Director/Volunteer schedule for review and discussion.
4. Buildings & Grounds Committee advised that they had met with Manager Brengle and toured the grounds but had nothing to report.
5. Director Cannon from the Media/PR Committee advised that he will be on site Thursday and Friday doing a lot of video and blog work to get out to all media outlets for the weekend.
6. Sponsorship/Marketing & Facility Rebranding Committee had nothing to report.
7. Ag Day Committee had nothing to report.
8. Facility Development Committee reported on the museum progress and the selling of a few pieces of equipment still in the museum.
9. Community Outreach Committee had nothing to report but will be meeting in June.

7. HERITAGE FOUNDATION REPORT

Heritage Director Laurie Limrite presented the Board with their Fair plans for the Heritage Grove.

8. CEO REPORT

Manager Brengle provided the Board with a detailed review of Fair updates, meetings, past/current/upcoming events. Discussion followed.

9. ADJOURN OPEN SESSION

10. CLOSED SESSION

11. RECONVENE OPEN SESSION

President Hoffner advised that the closed session was informational only and no action was taken by the Board.

12. BOARD PRESIDENT COMMENT

President Hoffner asked any available Board member to assist in the Barns Saturday and Sunday prior to the Fair as he will be out of state.

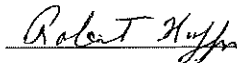
13. BOARD COMMENT

No comments from the Board

14. ADJOURNMENT

There being no further business to come before the 23rd District Agricultural Association the meeting was adjourned at 7:59 p.m.

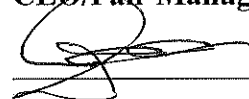
Bob Hoffner
Board President



DATE

6-15-18

Joe Brengle
CEO/Fair Manager



DATE

6-13-18

VOTING GRID ATTACHED

Jenn Burror
Recorder