



## 23<sup>RD</sup> DISTRICT AGRICULTURAL ASSOCIATION

### BOARD OF DIRECTORS

### MEETING MINUTES

**TIME & PLACE:** A regular meeting of the Board of Directors of the 23<sup>RD</sup> District Agricultural Association was held at the Contra Costa County Fairgrounds, 1201 West 10<sup>th</sup> Street, California, on Wednesday July 11, 2018.

23<sup>RD</sup> DISTRICT AGRICULTURAL ASSOCIATION BOARD OF DIRECTORS  
**PRESENT:**

Robert Hoffner, President  
Kerry Dolphin, Vice President  
Kelly Mykrantz  
Craig Cannon  
Robert Sherwood  
John Pence  
Steve Limrite  
Joe Brengle, CEO/Fair Manager

**ALSO  
PRESENT:**

Jeff Cesca, Sacramento CDFA  
Susan Cannon, Martinez  
Darren DeBerry, Antioch  
Isabel DeBerry, Antioch  
Bill Puckett, Pittsburg  
Pat Hoffner, Brentwood  
Laurie Limrite, Knightsen  
Kyle Cursi, Concord  
Felicia Cursi, Concord

#### **1. CALL TO ORDER**

President Hoffner called a meeting of the Board of Directors of the 23<sup>rd</sup> District at 7:00pm.

**2. PLEDGE OF ALLEGIANCE**

President Hoffner led The Pledge of Allegiance.

**3. ROLL CALL/DIRECTORS ABSENT**

President Hoffner asked if there was a motion to excuse Director Cabral from the meeting. Director Limrite made a motion to excuse the absence. Director Pence seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.

**4. INTRODUCTION OF GUESTS**

President Hoffner introduced Jeff Cesca from Fairs and Exposition.

**5. PUBLIC COMMENTS**

No public comment.

**6. ACTION ITEMS**

**A. CONSENT CALENDAR**

1. President Hoffner asked for a motion to approve the June 13th meeting minutes as presented. Director Sherwood made a motion to approve the minutes as presented. Vice President Dolphin seconded the motion. Director Limrite abstained from the vote as he was not present at that June meeting. Motion affirmatively voted upon by all other members present. Motion carried.
2. No interim rental agreements to review or approve.

**B. COMMITTEE REPORTS**

1. Executive Committee had nothing to report.
2. Vice President Dolphin and Director Mykrantz reviewed financial reports for the Budget/Finance Committee. The May financials and 2017 STOP report were presented and discussed. President Hoffner asked for a motion to approve the financial reports as presented. Director Cannon made a motion to approve the May Financials as presented. Director Limrite seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.
3. Livestock Committee had nothing to report.
4. Building and Grounds Committee reported on all ongoing projects at the Fair.
5. Meida P/R Committee went over Fair media coverage. Discussion followed.

6. Sponsorship/Marketing & Facility Rebranding Committee had nothing to report.
7. AG Day Committee reported that there will be no March 2019 event due to staffing and time restraints. The committee will work with Manager Brengle to incorporate AG activities into the already existing School Tour Day program for the 2019 Fair.
8. Facility Development Committee had nothing to report.
9. Community Outreach Committee had meet, and would be looking at ways to get more involved with the community.

**7. HERITAGE FOUNDATION REPORT**

Director Limrite reported that the Foundation was planning to put together a Fall event to fundraise for the Fair. Director Limrite also thanked Heritage staff member Bob Bruce for all of his hard work and help with the Foundation.

**8. CEO REPORT**

Manager Brengle provided the Board with updates, meetings, maintenance projects, and past/current/upcoming events. Discussion followed. It was determined that the Board would have a follow up Strategic Planning Session with CFSA on September 25, 2018 to update progress on the previous session and to incorporate new board members into the process and committees.

**9. ADJOURN OPEN SESSION**

**10. CLOSED SESSION**

**11. RECONVENE OPEN SESSION**

President Hoffner advised that the closed session was informational only and no action was taken by the Board.

**12. BOARD PRESIDENT COMMENT**

President Hoffner had no comment.

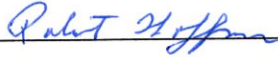
**13. BOARD COMMENT**

No comments from the Board

**14. ADJOURNMENT**

There being no further business to come before the 23<sup>rd</sup> District Agricultural Association the meeting was adjourned at 7:44 p.m.

**Bob Hoffner**  
**Board President**



**DATE**



**Joe Brengle**  
**CEO/Fair Manager**



**DATE**



**VOTING GRID ATTACHED**

Jenn Burror  
Recorder