



## 23<sup>RD</sup> DISTRICT AGRICULTURAL ASSOCIATION

### BOARD OF DIRECTORS

### MEETING MINUTES

**TIME & PLACE:** A regular meeting of the Board of Directors of the 23<sup>RD</sup> District Agricultural Association was held at the Contra Costa County Fairgrounds, 1201 West 10<sup>th</sup> Street, California, on Wednesday August 8, 2018.

23<sup>RD</sup> DISTRICT AGRICULTURAL ASSOCIATION BOARD OF DIRECTORS  
**PRESENT:**

Robert Hoffner, President  
Kerry Dolphin, Vice President  
Kelly Mykrantz  
Chad Cabral  
Craig Cannon  
John Pence  
Joe Brengle, CEO/Fair Manager

**ALSO  
PRESENT:**

Susan Cannon, Martinez  
Bill Puckett, Pittsburg  
Pat Hoffner, Brentwood  
Kylee Cabral, Danville

#### 1. **CALL TO ORDER**

President Hoffner called a meeting of the Board of Directors of the 23<sup>rd</sup> District at 7:00pm.

#### 2. **PLEDGE OF ALLEGIANCE**

President Hoffner led The Pledge of Allegiance.

**3. ROLL CALL/DIRECTORS ABSENT**

President Hoffner asked if there was a motion to excuse Director Limrite and Director Sherwood from the meeting. Director Cabral made a motion to excuse the absence. Director Pence seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.

**4. INTRODUCTION OF GUESTS**

No guests present.

**5. PUBLIC COMMENTS**

No public comment.

**6. ACTION ITEMS**

**A. CONSENT CALENDAR**

1. President Hoffner asked for a motion to approve the July 11th meeting minutes as presented. Director Mykrantz made a motion to approve the minutes as presented. Director Cannon seconded the motion. Motion affirmatively voted upon by all other members present. Motion carried.
2. President Hoffner asked for a motion to approve the Interim Rental Agreements as presented. Vice President Dolphin made a motion to approve the agreements as presented. Director Cabral seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.

**B. COMMITTEE REPORTS**

1. Executive Committee had nothing to report.
2. Vice President Dolphin reviewed the financial reports for the Budget/Finance Committee. The June financials were presented and discussed. President Hoffner asked for a motion to approve the financial reports as presented. Director Cannon made a motion to approve the June Financials as presented. Director Cabral seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.

The Budget and Finance Committee also discussed the upcoming contract renewal options with Oval Motorsports (Antioch Speedway). Discussion followed. President Hoffner asked that if any board members were approached by prospective bidders, that they refer them to Manager Brengle for information.

3. Livestock Committee had nothing to report.
4. Building and Grounds Committee reported on all on-going projects at the Fair.
5. Media P/R Committee had nothing to report.

6. Sponsorship/Marketing & Facility Rebranding Committee reported that they had met and were coming up with plans for 2019. Discussion followed.
7. AG Day Committee had nothing to report.
8. Facility Development Committee advised that the Museum was ready to be rented out and all remaining vehicles were in storage awaiting auction.
9. Community Outreach Committee had nothing to report.

**7. HERITAGE FOUNDATION REPORT**

No members of Heritage Foundation present. Manager Brengle advised that they were working on a Fall fundraising event and would have more information after their August board meeting.

**8. CEO REPORT**

Manager Brengle provided the Board with updates, meetings, maintenance projects, and past/current/upcoming events. Discussion followed.

**9. BOARD PRESIDENT COMMENT**

President Hoffner again asked Board members to direct any speedway prospective bidders and/or questions to Manager Brengle.

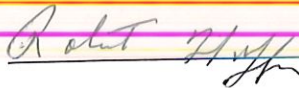
**10. BOARD COMMENT**

No comments from the Board

**11. ADJOURNMENT**

There being no further business to come before the 23<sup>rd</sup> District Agricultural Association the meeting was adjourned at 7:46 p.m.

**Bob Hoffner**  
Board President



DATE

9-14-2018

**Joe Brengle**  
CEO/Fair Manager



DATE

9-12-18

**VOTING GRID ATTACHED**

Jenn Burror  
Recorder