



## 23<sup>RD</sup> DISTRICT AGRICULTURAL ASSOCIATION

### BOARD OF DIRECTORS

### MEETING MINUTES

**TIME & PLACE:** A regular meeting of the Board of Directors of the 23<sup>RD</sup> District Agricultural Association was held at the Contra Costa County Fairgrounds, 1201 West 10<sup>th</sup> Street, California, on Wednesday July 10, 2019.

#### 23<sup>RD</sup> DISTRICT AGRICULTURAL ASSOCIATION BOARD OF DIRECTORS

**PRESENT:**

Bob Hoffner, President  
Craig Cannon  
John Pence  
Chad Cabral  
Bob Sherwood  
Steve Limrite  
Joe Brengle, CEO/Fair Manager

**ALSO**

**PRESENT:**

Susan Cannon, Martinez  
Kaitlin Foutz, Knightsen  
Kassie Stoffan, Oakley  
Laurie Limrite, Knightsen  
Pat Hoffner, Brentwood  
Leslie McKinney, Knightsen  
Isabelle DeBerry, Antioch

#### **1. CALL TO ORDER**

President Hoffner called a meeting of the Board of Directors of the 23<sup>rd</sup> District at 7:00pm.

## **2. PLEDGE OF ALLEGIANCE**

President Hoffner led The Pledge of Allegiance.

## **3. ROLL CALL/DIRECTORS ABSENT**

President Hoffner asked for a motion to excuse Vice President Dolphin who was unable to attend due to a required training course for work. Director Cannon made a motion to excuse the absence. Director Sherwood seconded the motion. Motion affirmatively voted upon by all members present. Motion carried. President Hoffner announced that prior to the meeting Director Mykrantz had submitted her letter of resignation from the Board of Directors.

## **4. INTRODUCTION OF GUESTS**

No guests.

## **5. PUBLIC COMMENTS**

No public comment.

## **6. ACTION ITEMS**

### **A. CONSENT CALENDAR**

1. President Hoffner asked for a motion to approve the June 12, 2019 minutes as presented. Director Sherwood made a motion to approve the minutes. Director Limrite seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.
2. President Hoffner asked for a motion to approve the interim rental agreements as presented. Director Limrite made a motion to approve the interim rental agreements. Director Cannon seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.
3. President Hoffner asked Manager Brengle to review the PG & E Lighting Project Proposal presented to the Board. Discussion followed. Director Sherwood made a motion to approve the proposal as presented. Director Cabral seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.

### **B. COMMITTEE REPORTS**

1. The Executive Committee had nothing to report
2. a). The Budget and Finance Committee had not met. May 2019 financials were tabled to August 2019 meeting.  
b) Manager Brengle advised that the 2018 audit was set to begin as early as the end of July or beginning of August.
3. Livestock Committee advised that they had met and felt that the 2019 Fair was a success in terms of livestock and the changes implemented from the 2018 Fair. The committee also advised that they had set the date of September 18<sup>th</sup> at 7pm in the Museum Classroom for the 2019 Fair wrap up meeting and would be inviting all 4H/FFA clubs to attend.

4. Building and Grounds Committee advised that they had met and did a tour of the grounds and the Speedway to follow up on required improvements.
5. Sponsorship/Marketing & Facility Rebranding Committee had nothing to report.
6. AG Day Committee had nothing to report.
7. Facility Development Committee had nothing to report.
8. Community Outreach Committee had nothing to report.
9. PR/Media Committee had nothing to report.

**7. HERITAGE FOUNDATION REPORT**

Heritage Director Laurie Limrite reported that the Heritage was preparing for the Oktoberfest event. Heritage Director also stated that they had appointed 4 new Heritage Directors. Heritage Director Sherwood reported that they had purchased a storage trailer to store equipment and supplies for the Heritage Foundation.

**8. CEO REPORT**

Manager Brengle provided the Board with updates, meetings, maintenance projects, and past/current/upcoming events. Discussion followed.

**9. BOARD PRESIDENT COMMENT**

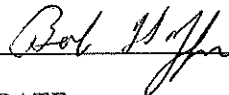
President Hoffner had no comment.

**10. BOARD COMMENTS**

No Board comment.

There being no further business to come before the 23<sup>rd</sup> District Agricultural Association the meeting was adjourned at 7:44 p.m.


**Bob Hoffner**  
**Board President**

  
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DATE

8-14-2019

**Joe Brengle**  
**CEO/Fair Manager**

  
\_\_\_\_\_

DATE

8-14-19

**VOTING GRID ATTACHED**

Jenn Burror  
Recorder