



23RD DISTRICT AGRICULTURAL ASSOCIATION

BOARD OF DIRECTORS

MEETING MINUTES

TIME & PLACE: A regular meeting of the Board of Directors of the 23RD District Agricultural Association was held at the Contra Costa County Fairgrounds, 1201 West 10th Street, California, on Wednesday August 14, 2019.

23RD DISTRICT AGRICULTURAL ASSOCIATION BOARD OF DIRECTORS
PRESENT:

Bob Hoffner, President
Kerry Dolphin, Vice President
Craig Cannon
John Pence
Chad Cabral
Bob Sherwood
Joe Brengle, CEO/Fair Manager

**ALSO
PRESENT:**

Susan Cannon, Martinez
Kaitlin Foutz, Knightsen
Kassie Stoffan, Oakley
Laurie Limrite, Knightsen
Pat Hoffner, Brentwood
Devon Baldocchi, Knightsen
Isabelle DeBerry, Antioch
Jamie Sanchez, Byron

1. CALL TO ORDER

President Hoffner called a meeting of the Board of Directors of the 23rd District at 7:00pm.

2. PLEDGE OF ALLEGIANCE

President Hoffner led The Pledge of Allegiance.

3. ROLL CALL/DIRECTORS ABSENT

President Hoffner asked for a motion to excuse Director Limrite who was unable to attend due to work. Director Cannon made a motion to excuse the absence. Director Sherwood seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.

4. INTRODUCTION OF GUESTS

President Hoffner introduced Jeff Ceska from CDFa.

5. PUBLIC COMMENTS

No public comment.

6. ACTION ITEMS

A. CONSENT CALENDAR

1. President Hoffner asked for a motion to approve the July 10, 2019 minutes as presented. Vice President Dolphin made a motion to approve the minutes. Director Cabral seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.
2. President Hoffner asked for a motion to approve the interim rental agreements as presented. Director Cannon made a motion to approve the interim rental agreements. Director Sherwood seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.

B. COMMITTEE REPORTS

1. The Executive Committee had nothing to report
2. The Budget and Finance Committee presented the May and June 2019 financials. Discussion followed. Director Cabral made a motion to approve the financials as presented. Director Sherwood seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.
3. Livestock Committee advised that the Fair Wrap Up meeting was scheduled for September 18th at 7pm in the Museum Classroom. Manager Brengle also advised that all JLA Buyers had paid in full and there were no outstanding invoices.
4. Building and Grounds Committee had nothing to report.
5. Sponsorship/Marketing & Facility Rebranding Committee had nothing to report.
6. AG Day Committee had nothing to report but requested a meeting to discuss incorporating it in to the Fair.
7. Community Outreach Committee had nothing to report.
8. PR/Media Committee had nothing to report.

C. AUTHORIZED BANK SIGNERS RESOLUTION

President Hoffner presented the Board with the Authorized Bank Signers Resolution requiring an additional signer be added as a signer for all checks requiring second signature. Discussion followed. Director Pence made a motion that Director Sherwood be the new additional signer on the account. Vice President Dolphin seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.

D. BRICKHOUSE REAL ESTATE PARTNERS

Manager Brengle presented the Board with a Letter of Intent/Proposal for the rental and development of the current Horse Stall area of the Fairgrounds. Discussion followed regarding the proposal and it was decided that it would be researched further by the Buildings and Grounds Committee. No action taken.

E. FRONT PARK REFRIGERATION TRUCK

Manager Brengle advised the Board on the status on the disappearance of the refrigeration truck that occurred during the Sheriff Posse Annual BBQ which took place on Sunday July 28, 2019 in the Front Park. Discussion followed. No action taken. President Hoffner asked that it be put on the September 2019 agenda to remove the name "Mangini" from the Pavilion and anything else related to the Fair.

7. HERITAGE FOUNDATION REPORT

Heritage Director Laurie Limrite reported that the Heritage had purchased a truck for the Fair to use in the maintenance department as well as helped fund the paving project on the Midway. She also stated that they were currently preparing for the Oktoberfest event. Director Limrite advised that scholarship applications would be available soon and they are hoping for more applicants this year.

8. CEO REPORT

Manager Brengle provided the Board with updates, meetings, maintenance projects, and past/current/upcoming events. Discussion followed.

9. BOARD PRESIDENT COMMENT

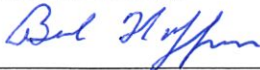
President Hoffner had no comment.

10. BOARD COMMENTS

No Board comment.

There being no further business to come before the 23rd District Agricultural Association the meeting was adjourned at 8:03 p.m.

Bob Hoffner
Board President



DATE 9-11-2019

Joe Brengle
CEO/Fair Manager



DATE 9-11-19

VOTING GRID ATTACHED

Jenn Burror
Recorder