



The 23<sup>rd</sup> DAA Board of Directors meeting is scheduled for Wednesday, October 9, 2019 and will be held in the Board Room, Contra Costa County Fairgrounds, 1201 W. 10<sup>th</sup> Street, Antioch, CA 94509. You may also access this agenda at [www.contracostafair.com](http://www.contracostafair.com).

***23RD DISTRICT AGRICULTURAL ASSOCIATION  
CONTRA COSTA EVENT PARK  
HOME OF THE CONTRA COSTA COUNTY FAIR  
BOARD OF DIRECTORS MEETING  
October 9, 2019 AT 7:00 P.M.***

**Board of Directors:**

Robert Hoffner - President  
Kerry Dolphin - Vice President  
Chad Cabral  
Craig Cannon  
Steve Limrite  
John Pence  
Robert Sherwood

Those persons wishing to attend the meeting and who may require special accommodations, pursuant to provisions of the American with Disabilities Act are required to contact the office of the Chief Executive Officer, (925) 757-4400 prior to the meeting to insure proper arrangements can be made.

This agenda and all notices are required by the Bagley-Keene Open Meeting Act.

**Mission Statement**

To promote agriculture education and to provide and support a safe community gathering place.

**AGENDA**

**1. CALL TO ORDER – President Hoffner**

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

**2. PLEDGE OF ALLEGIANCE – President Hoffner**

**3. ROLL CALL/DIRECTORS ABSENT – President Hoffner**

**4. INTRODUCTION OF GUESTS**

**5. PUBLIC COMMENTS**

Public comment is a right granted to the public. It is reserved for items that are not listed on the agenda, but under this Board’s jurisdiction. Please be informed that public participation under Public Comment shall be limited to three (3) minutes per speaker, the Board will not comment or otherwise consider such Public Comment item for business until and unless such item has been properly agenzized at a future meeting.

5.

**6. TIPS FOR PROMOTING CIVILITY IN PUBLIC MEETINGS**

CDFA Handout – Jeff Cesca to discuss

**7. AUCTION ITEMS**

**A. CONSENT CALENDAR**

- 1. Minutes of September 11, 2019 Board of Directors meeting.
- 2. Interim Rental Agreements

**B. COMMITTEE REPORTS**

- |  |                    |
|--|--------------------|
| 1. Executive                                       | Hoffer             |
| 2. Budget/Finance                                  | Dolphin            |
| a. Aug 2019 Financials                             |                    |
| 3. Livestock                                       | Pence & Sherwood   |
| a. Report on Sept 18 Wrap Up Meeting               |                    |
| 4. Buildings, Grounds & Facility Development       | Cabral & Limrite   |
| a. Update on potential Food Truck Commissary Lease |                    |
| 5. Sponsorship/Marketing & Facility Rebranding     | Dolphin & Sherwood |
| 6. AG Day  | Cabral & Dolphin   |
| 8. Community Outreach                              | Cabral             |
| 9. PR/Media  | Cannon             |

**C. RENAMING OF EVENT PARK BUILDINGS**

- 1. Discussion of renaming Event Park Buildings.

**D. SELLING OF EVENT PARK VEHICLES**

- 1. Discussion of selling old vehicles and wagons owned by Event Park, that are currently in storage.

**8. HERITAGE FOUNDATION REPORT**

**9. CEO REPORT**

**10. BOARD PRESIDENT’S COMMENT**

**11. BOARD COMMENT**

**12. ADJOURNMENT**



## 23<sup>RD</sup> DISTRICT AGRICULTURAL ASSOCIATION

### BOARD OF DIRECTORS

### MEETING MINUTES

**TIME & PLACE:** A regular meeting of the Board of Directors of the 23<sup>RD</sup> District Agricultural Association was held at the Contra Costa County Fairgrounds, 1201 West 10<sup>th</sup> Street, California, on Wednesday September 11, 2019.

#### 23<sup>RD</sup> DISTRICT AGRICULTURAL ASSOCIATION BOARD OF DIRECTORS

**PRESENT:**

Bob Hoffner, President  
Kerry Dolphin, Vice President  
Craig Cannon  
John Pence  
Chad Cabral  
Bob Sherwood  
Steve Limrite  
Joe Brengle, CEO/Fair Manager

**ALSO**

**PRESENT:**

Susan Cannon, Martinez  
Laurie Limrite, Knightsen  
Pat Hoffner, Brentwood  
Isabelle DeBerry, Antioch  
Rashel Nieves, Byron  
Leslie McKenney, Brentwood  
Veronica Derksen, Brentwood  
Angela Emmons, Oakley

**1. CALL TO ORDER**

President Hoffner called a meeting of the Board of Directors of the 23<sup>rd</sup> District at 7:00pm.

**2. PLEDGE OF ALLEGIANCE**

President Hoffner led The Pledge of Allegiance.

**3. ROLL CALL/DIRECTORS ABSENT**

All Directors Present

**4. INTRODUCTION OF GUESTS**

No guests present.

**5. PUBLIC COMMENTS**

No public comment.

**6. ACTION ITEMS**

**A. CONSENT CALENDAR**

1. President Hoffner asked for a motion to approve the August 14, 2019 minutes as presented. Director Sherwood made a motion to approve the minutes. Vice President Dolphil seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.
2. No interim rental agreements for approval.

**B. COMMITTEE REPORTS**

1. The Executive Committee had nothing to report
2. The Budget and Finance Committee presented the July 2019 financials. Discussion followed. Director Cabral made a motion to approve the financials as presented. Director Sherwood seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.
3. Livestock Committee advised that the Fair Wrap Up meeting was scheduled for September 18<sup>th</sup> at 7pm in the Museum Classroom.
4. Building and Grounds Committee updated the Board on their tour and research on the Food Truck Commissary Lease and suggested the Board continue with pursuing this venture after more research has been done.
5. Sponsorship/Marketing & Facility Rebranding Committee had nothing to report.
6. AG Day Committee had nothing to report.
7. Facility Development Committee had nothing to report.
8. Community Outreach Committee had nothing to report.
9. PR/Media Committee had nothing to report.

**C. REMOVAL OF MANGINI NAME FROM EVENT PARK BUILDING & FACILITY**

President Hoffner asked if there was any discussion needed before a motion be made to remove the Mangini name from the Pavilion. Director Sherwood made a

motion that former Director Louis Mangini's name be removed from the Pavilion and anything else related to the Fair. Director Dolphin seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.

**7. HERITAGE FOUNDATION REPORT**

Heritage Director Laurie Limrite reported that the Oktoberfest had lower attendance than they had hoped for and that they would likely not host that event again and would instead invest their energy into making the annual dinner bigger and better. Director Limrite provided the Board with a Save the Date flyer and announced the event would be moving back to Building 1 to accommodate the growing attendance.

**8. CEO REPORT**

Manager Brengle provided the Board with updates, meetings, maintenance projects, and past/current/upcoming events. Discussion followed.

**9. BOARD PRESIDENT COMMENT**

President Hoffner had no comment.

**10. BOARD COMMENTS**

No Board comment.

There being no further business to come before the 23<sup>rd</sup> District Agricultural Association the meeting was adjourned at 7:28 p.m.

**Bob Hoffner**  
**Board President**

**Joe Brengle**  
**CEO/Fair Manager**

\_\_\_\_\_  
DATE

\_\_\_\_\_  
DATE

**VOTING GRID ATTACHED**

Jenn Burror  
Recorder

## VOTE TO APPROVE JULY 10, 2019 MINUTES

<b>DIRECTOR</b>	<b>Yes Vote</b>	<b>No Vote</b>	<b>Abstain</b>
<b>Cannon</b>	<b>X</b>		
<b>Limrite</b>	<b>X</b>		
<b>Hoffner</b>	<b>X</b>		
<b>Dolphin</b>	<b>X</b>		
<b>Cabral</b>	<b>X</b>		
<b>Pence</b>	<b>X</b>		
<b>Sherwood</b>	<b>X</b>		
<b>Vacant Seat</b>			
<b>Vacant Seat</b>			

## VOTE TO APPROVE JULY 2019 FINANCIALS

<b>DIRECTOR</b>	<b>Yes Vote</b>	<b>No Vote</b>	<b>Abstain</b>
<b>Cannon</b>	<b>X</b>		
<b>Limrite</b>	<b>X</b>		
<b>Hoffner</b>	<b>X</b>		
<b>Dolphin</b>	<b>X</b>		
<b>Cabral</b>	<b>X</b>		
<b>Pence</b>	<b>X</b>		
<b>Sherwood</b>	<b>X</b>		
<b>Vacant Seat</b>			
<b>Vacant Seat</b>			

## VOTE TO APPROVE REMOVAL OF MANGINI NAME FROM PAVILION

<b>DIRECTOR</b>	<b>Yes Vote</b>	<b>No Vote</b>	<b>Abstain</b>
<b>Cannon</b>	<b>X</b>		
<b>Limrite</b>	<b>X</b>		
<b>Hoffner</b>	<b>X</b>		
<b>Dolphin</b>	<b>X</b>		
<b>Cabral</b>	<b>X</b>		
<b>Pence</b>	<b>X</b>		
<b>Sherwood</b>	<b>X</b>		
<b>Vacant Seat</b>			
<b>Vacant Seat</b>			