



## 23<sup>RD</sup> DISTRICT AGRICULTURAL ASSOCIATION

### BOARD OF DIRECTORS

#### MEETING MINUTES

**TIME & PLACE:** A regular meeting of the Board of Directors of the 23<sup>RD</sup> District Agricultural Association was held at the Contra Costa County Fairgrounds, 1201 West 10<sup>th</sup> Street, California, on Wednesday October 9, 2019.

23<sup>RD</sup> DISTRICT AGRICULTURAL ASSOCIATION BOARD OF DIRECTORS  
**PRESENT:**

Bob Hoffner, President  
Kerry Dolphin, Vice President  
Craig Cannon  
John Pence  
Chad Cabral  
Joe Brengle, CEO/Fair Manager

**ALSO  
PRESENT:**

Susan Cannon, Martinez  
Pat Hoffner, Brentwood  
Rashel Nieves, Byron  
Kaitlin Foutz, Knightsen  
Kassie Stoffan, Knightsen  
Angela Emmons, Oakley

#### 1. **CALL TO ORDER**

President Hoffner called a meeting of the Board of Directors of the 23<sup>rd</sup> District At 7:00pm.

#### 2. **PLEDGE OF ALLEGIANCE**

President Hoffner led The Pledge of Allegiance.

**3. ROLL CALL/DIRECTORS ABSENT**

President Hoffner stated that Directors Limrite, and Sherwood, had asked for an excused absence. It was moved by Director Cannon, seconded by Director Dolphin. Motion affirmatively voted upon by all members present. Motion carried.

**4. INTRODUCTION OF GUESTS**

Jeff Cesca, CDFA

**5. PUBLIC COMMENTS**

No public comment.

**6. TIPS FOR PROMOTING CIVILITY IN PUBLIC MEETINGS**

Jeff Cesca from CDFA distributed handout promoting Civility in Public Meetings, and reminded them of their role as Board Members.

**7. ACTION ITEMS**

**A. CONSENT CALENDAR**

1. President Hoffner asked for a motion to approve the September 11, 2019 minutes as presented. Director Cabral made a motion to approve the minutes. Director Pence seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.
2. No interim rental agreements for approval.

**B. COMMITTEE REPORTS**

1. The Executive Committee had nothing to report
2. The Budget and Finance Committee presented the August 2019 financials. Discussion followed. Director Dolphin made a motion to approve the financials as presented. Director Cabral seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.
3. Livestock Committee reported the outcome of the Fair Wrap Up meeting held on September 18 to the Board. Discussion followed.
4. Building and Grounds Committee updated the Board on their meetings and research on the Food Truck Commissary and potential Horse Boarding/Training facilities, suggested the Board continue with pursuing this venture after more research has been done.
5. Sponsorship/Marketing & Facility Rebranding Committee has meeting scheduled for Oct 22.
6. AG Day Committee had nothing to report.
7. Facility Development Committee had nothing to report.
8. Community Outreach Committee had nothing to report.
9. PR/Media Committee had nothing to report.

**C. RENAMING OF EVENT PARK BUILDING**

After some discussion it was moved by Director Cabral, seconded by Cannon to rename the Museum Building "The Red Barn". Motion affirmatively voted upon by all members present. Motion carried.

**D. SELLING OF EVENT PARK VEHICLES**

Board agreed to give CEO Brengle authority to place vehicles and wagons on various website for sale, CEO Brengle to discuss details of any sale with Building & Grounds Committee before approving a sale.

**8. HERITAGE FOUNDATION REPORT**

No Report

**9. CEO REPORT**

Manager Brengle provided the Board with updates, meetings, maintenance projects, and past/current/upcoming events. Discussion followed.

**10. BOARD PRESIDENT COMMENT**

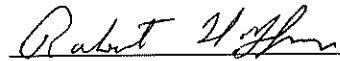
President Hoffner reminded the Board that Board Elections would be at the December Board Meeting.

**11. BOARD COMMENTS**

Director Pence, asked about rumor that Oval Motor Sports had been sold. CEO Brengle stated that to his knowledge it had not been sold, but he would do some research and report back to the Board.

There being no further business to come before the 23<sup>rd</sup> District Agricultural Association the meeting was adjourned at 7:58 p.m.

**Bob Hoffner**  
**Board President**

  
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DATE

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**Joe Brengle**  
**CEO/Fair Manager**

  
\_\_\_\_\_

DATE

11-13-19  
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**VOTING GRID ATTACHED**

Joe Brengle  
Recorder