



The 23rd DAA Board of Directors meeting is scheduled for Wednesday, December 11, 2019 and will be held in the Board Room, Contra Costa County Fairgrounds, 1201 W. 10th Street, Antioch, CA 94509 and 317 S. Pine Street, Nevada City, CA 95959. You may also access this agenda at www.contracostafair.com.

***23RD DISTRICT AGRICULTURAL ASSOCIATION
CONTRA COSTA EVENT PARK
HOME OF THE CONTRA COSTA COUNTY FAIR
BOARD OF DIRECTORS MEETING
December 11, 2019 AT 7:00 P.M.***

Board of Directors:

Robert Hoffner - President
Kerry Dolphin - Vice President
Chad Cabral
Craig Cannon
Steve Limrite
John Pence
Robert Sherwood

Those persons wishing to attend the meeting and who may require special accommodations, pursuant to provisions of the American with Disabilities Act are required to contact the office of the Chief Executive Officer, (925) 757-4400 prior to the meeting to insure proper arrangements can be made.

This agenda and all notices are required by the Bagley-Keene Open Meeting Act.

Mission Statement

To promote agriculture education and to provide and support a safe community gathering place.

AGENDA

1. CALL TO ORDER – President Hoffner

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

2. PLEDGE OF ALLEGIANCE – President Hoffner

3. ROLL CALL/DIRECTORS ABSENT – President Hoffner

4. INTRODUCTION OF GUESTS

5. PUBLIC COMMENTS

Public comment is a right granted to the public. It is reserved for items that are not listed on the agenda, but under this Board's jurisdiction. Please be informed that public participation under Public Comment shall be limited to three (3) minutes per speaker, the Board will not comment or otherwise consider such Public Comment item for business until and unless such item has been properly agenzized at a future meeting.

5. ACTION ITEMS

A. CONSENT CALENDAR

1. Minutes of November 11, 2019 Board of Directors meeting.
2. Interim Rental Agreements
3. Standard Agreements

B. COMMITTEE REPORTS

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|---|--------------------|
| 1. Executive | Hoffer |
| 2. Budget/Finance | Dolphin |
| a. Oct 2019 Financials | |
| 3. Livestock | Pence & Sherwood |
| a. Review and Approval of 2020 Livestock Exhibitor Handbook | |
| 4. Buildings, Grounds & Facility Development | Cabral & Limrite |
| a. Update on potential Food Truck Commissary Lease | |
| b. Review and approval of Horse Boarding & Training Project Facility Proposal | |
| 5. Sponsorship/Marketing & Facility Rebranding | Dolphin & Sherwood |
| 6. AG Day | Cabral & Dolphin |
| 8. Community Outreach | Cabral |
| 9. PR/Media | Cannon |

C. CEO DELEGATION OF PURCHASE AUTHORITY RESOLUTION

D. CFSA WORKER COMPENSATION COVERAGE RESOLUTION

6. HERITAGE FOUNDATION REPORT

7. CEO REPORT

11. BOARD PRESIDENT'S COMMENT

A. ELECTION OF 2020 BOARD OFFICERS

12. BOARD COMMENT

13. ADJOURNMENT