



23RD DISTRICT AGRICULTURAL ASSOCIATION

BOARD OF DIRECTORS

MEETING MINUTES

TIME & PLACE: A regular meeting of the Board of Directors of the 23RD District Agricultural Association was held at the Contra Costa County Fairgrounds, 1201 West 10th Street, California, on Wednesday November 14, 2019.

23RD DISTRICT AGRICULTURAL ASSOCIATION BOARD OF DIRECTORS
PRESENT:

Bob Hoffner, President
Kerry Dolphin, Vice President
John Pence
Chad Cabral
Bob Sherwood
Steve Limrite
Joe Brengle, CEO/Fair Manager

**ALSO
PRESENT:**

Laurie Limrite, Knightsen
Leslie McKenney, Brentwood
Angela Emmons, Oakley

1. CALL TO ORDER

President Hoffner called a meeting of the Board of Directors of the 23rd District at 7:00pm.

2. PLEDGE OF ALLEGIANCE

President Hoffner led The Pledge of Allegiance.

3. ROLL CALL/DIRECTORS ABSENT

President Hoffner asked for a motion to excuse Director Cannon who was unable to attend. Director Sherwood made a motion to excuse the absence. Vice President Dolphin seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.

4. INTRODUCTION OF GUESTS

President Hoffner introduced Jeff Cesca from CDFA.

5. PUBLIC COMMENTS

No public comment.

6. ACTION ITEMS

A. CONSENT CALENDAR

1. President Hoffner asked for a motion to approve the October 9, 2019 minutes as presented. Director Sherwood made a motion to approve the minutes. Director Cabral seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.
2. President Hoffner asked for a motion to approve the Interim Rental Agreements as presented. Director Cabral made a motion to approve as presented. Director Limrite seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.

B. COMMITTEE REPORTS

1. The Executive Committee had nothing to report
2. The Budget and Finance Committee reported on several items. a) Vice President Dolphin. presented the September 2019 financials. Discussion followed. Vice Present Dolphin made a motion to approve the financials as presented. Director Limrite seconded the motion. Motion affirmatively voted upon by all members present. Motion carried. b) Vice President Dolphin presented the 2020 Budget. Discussion followed. Director Sherwood made a motion to approve the Budget as presented. Director Cabral seconded the motion. Motion affirmatively voted upon by all members present. Motion carried. c) President Hoffner asked for a motion to approve the Yearly Allocation request. Director Cabral made a motion to approve the Allocation. Director Pence seconded the motion. Motion affirmatively voted upon by all members present. Motion carried. d) President Hoffner presented the Board with a Loan proposal from Fairs and Expositions. Discussion followed. Director Sherwood made a motion to go forward with the loan. Vice President Dolphin seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.
3. Livestock Committee had nothing to report.
4. Building and Grounds Committee updated the Board on the Food Truck Commissary Lease and Horse Stalls & Arena Lease. Discussion followed.
5. Sponsorship/Marketing & Facility Rebranding Committee requested that all Board Members bring at least one sponsorship opportunity to Manager Brengle for 2020 Fair.
6. AG Day Committee had nothing to report.
7. Facility Development Committee had nothing to report.
8. Community Outreach Committee had nothing to report.
9. PR/Media Committee had nothing to report.

C. SELLING OF EVENT PARK VEHICLES

Manager Brengle updated the Board on the sale of the antique vehicles previously showcased in The Red Barn. Discussion followed.

7. HERITAGE FOUNDATION REPORT

Heritage Director Laurie Limrite provided updated information on the 2020 Heritage Dinner and advised that the Scholarship application deadline was this Friday November 15, 2019.

8. CEO REPORT

Manager Brengle provided the Board with updates, meetings, maintenance projects, and past/current/upcoming events. Discussion followed.

9. CLOSED SESSION

10. RECONVENE CLOSED SESSION

President Hoffner reconvened the open session at 8:26pm and advised that the Board of Directors had taken action to present Manger Brengle with at 3 ½ % pay increase in salary starting December 1st, 2019.

11. BOARD PRESIDENTS COMMENT

President Hoffner had no comment.

12. BOARD COMMENT

Vice President Dolphin reminded the Board that next month is nominations for 2020 officers. Director Limrite advised that Board that he and his family would be relocating to Tennessee in the upcoming months but that he would continue to serve until he moved.

There being no further business to come before the 23rd District Agricultural Association the meeting was adjourned at 8:33 p.m.

Bob Hoffner
Board President



DATE 12-11-2019

Joe Brengle
CEO/Fair Manager



DATE
12-11-19

VOTING GRID ATTACHED

Jenn Burror
Recorder