



The 23<sup>rd</sup> DAA Board of Directors meeting is scheduled for Wednesday, February 12, 2020 and will be held in the Board Room, Contra Costa County Fairgrounds, 1201 W. 10<sup>th</sup> Street, Antioch, CA 94509 and Town Place Suites, Room 202, 38-42 11<sup>th</sup> Street, Long Island City, NY 11101. You may also access this agenda at [www.contracostafair.com](http://www.contracostafair.com).

***23RD DISTRICT AGRICULTURAL ASSOCIATION  
CONTRA COSTA EVENT PARK  
HOME OF THE CONTRA COSTA COUNTY FAIR  
BOARD OF DIRECTORS MEETING  
February 12, 2020 AT 7:00 P.M.***

**Board of Directors:**

Chad Cabral – President  
Robert Sherwood – Vice President  
Craig Cannon  
Kerry Dolphin  
Robert Hoffner  
John Pence

Those persons wishing to attend the meeting and who may require special accommodations, pursuant to provisions of the American with Disabilities Act are required to contact the office of the Chief Executive Officer, (925) 757-4400 prior to the meeting to insure proper arrangements can be made.

This agenda and all notices are required by the Bagley-Keene Open Meeting Act.

**Mission Statement**

To promote agriculture education and to provide and support a safe community gathering place.

**AGENDA**

**1. CALL TO ORDER – President Cabral**

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

**2. PLEDGE OF ALLEGIANCE – President Cabral**

**3. ROLL CALL/DIRECTORS ABSENT – President Cabral**

**4. INTRODUCTION OF GUESTS**

## **5. PUBLIC COMMENTS**

Public comment is a right granted to the public. It is reserved for items that are not listed on the agenda, but under this Board's jurisdiction. Please be informed that public participation under Public Comment shall be limited to three (3) minutes per speaker, the Board will not comment or otherwise consider such Public Comment item for business until and unless such item has been properly agenzized at a future meeting.

## **5. ACTION ITEMS**

### **A. CONSENT CALENDAR**

1. Minutes of December 11, 2019 and January 8, 2020 Board of Directors meeting.
2. Interim Rental Agreements
3. Standard Agreements

### **B. COMMITTEE REPORTS**

1. Executive
  - a. Board Training
2. Budget/Finance
  - a. Dec 2019 Financials
  - b. 2020 Revenue Protection
3. Livestock
4. Buildings, Grounds & Facility Development
  - a. Review and approval of Food Truck Commissary Lease Agreement
  - b. Update on Horse Boarding & Training Project Facility Proposal
5. Sponsorship/Marketing/Community Outreach
6. PR/Media
  - a. 2020 Fair Media plan

### **C. REVIEW OF OVAL MOTOR SPORTS POTENTIAL SALE**

1. Review of the potential sale of Oval Motor Sports and decision to allow potential buyer to assume current contract between 23<sup>rd</sup> DAA and Oval Motor Sports.

### **D. RREVIEW OF FRESH START AUTOMOBILES FAIR PROPERTY**

1. Review and approval of potential sale of Fair Property to Fresh Start Automobiles, currently being rented by Fresh Start Automobiles.

## **6. HERITAGE FOUNDATION REPORT**

## **7. CEO REPORT**

## **8. BOARD PRESIDENT'S COMMENT**

## **9. BOARD COMMENT**

## **10. ADJOURNMENT**