



## 23<sup>RD</sup> DISTRICT AGRICULTURAL ASSOCIATION

### BOARD OF DIRECTORS

### MEETING MINUTES

**TIME & PLACE:** A regular meeting of the Board of Directors of the 23<sup>RD</sup> District Agricultural Association was held at the Contra Costa County Fairgrounds, 1201 West 10<sup>th</sup> Street, California, on Wednesday March 11, 2020.

23<sup>RD</sup> DISTRICT AGRICULTURAL ASSOCIATION BOARD OF DIRECTORS  
**PRESENT:**

Chad Cabral, President  
Bob Sherwood  
John Pence  
Kerry Dolphin via teleconference call  
Craig Cannon  
Joe Brengle, CEO/Fair Manager

**ALSO  
PRESENT:**

Susan Cannon, Martinez  
Rashel Nieves, Byron  
Carla Moore, Pittsburg  
Ken Turnage II, Antioch  
Ted Boet, Antioch  
Alfonso Martinez, Antioch  
Don Mayjop Sr., Antioch  
Don Mayjop Jr., Antioch  
Don Mayjop Sr., Antioch  
Angela Emmons, Oakley  
Leslie McKinney, Brentwood  
Danny Emmons, Oakley  
Eran Saunders, Knightsen

**1. CALL TO ORDER**

President Cabral called a meeting of the Board of Directors of the 23<sup>rd</sup> District at 7:00pm.

**2. PLEDGE OF ALLEGIANCE**

President Cabral led The Pledge of Allegiance.

**3. ROLL CALL/DIRECTORS ABSENT**

President Cabral asked for a motion to excuse Director Hoffner from the meeting. Director Sherwood made a motion to excuse the absence. Director Pence seconded the motion. Motion carried.

**4. INTRODUCTION OF GUESTS**

President Cabral introduced Jeff Ceska from CDFa.

**5. PUBLIC COMMENTS**

No public comment.

**6. ACTION ITEMS**

**A. CONSENT CALENDAR**

1. President Cabral stated that Item 4b from the Committee be moved to the top of the agenda due to the number of guests and speakers present on the topic of the Antioch Little contract and redevelopment of one of the fields. The President of Antioch Little League, Scot Pearson, spoke in regards to the contract and the concerns he had in the removal of one of their fields used primarily for girls softball. Various people from the Little League Board of Directors, members from the community, past & present players, as well as family members of players spoke in favor of the field remaining intact and stated they felt the fair had no right to take the field away from their league. After all speakers were done, the Board had a lengthy discussion on proceeding with the contract as presented and with the redevelopment of the field as needed for revenue generating purposes as previously approved by the Board. Vice President Sherwood made a motion that the contract was to be signed and returned by 12pm noon on Friday March 13, 2020 in order to grant them access to for their opening day on Saturday March 14, 2020 or the contract be completely rescinded. Director Dolphin seconded the motion. Motion affirmatively voted upon by all members present. Vice President Sherwood then made a motion to amend the contract date to allow use of the field thru June 30, 2020 to accommodate playoffs. Director Dolphin seconded the motion. Motion affirmatively voted upon by all members present. Motion carried. Director Pence made a motion that we offer them a 5 year contract with a 5 year option with an addendum requiring a commitment from Little League by January 1 of each year that they will continue use of the fields each year of the contract and that utilities fees are subject to change annually. Vice President Sherwood seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.

2. President Cabral asked for a motion to approve the February 12, 2020 Minutes as presented. Vice President Sherwood made a motion to approve as presented. Director Cannon seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.
3. President Cabral asked for a motion to approve the Interim Rental Agreements as presented. Director Cannon made a motion to approve the Interim Rental Agreement as presented. Director Cannon seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.
4. President Cabral asked for a motion to approve the Standard Rental Agreements as presented. Vice President Sherwood made a motion to approve the Standard Rental Agreement as presented. Director Dolphin seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.

#### **B. COMMITTEE REPORTS**

1. The Executive Committee discussed the training session with CFSA to better understand the monthly financial reports. All directors agreed that the training was beneficial.
2. A. The Budget and Finance Committee reported on the January 2020 financials. Discussion followed. President Cabral asked for a motion to approve the financials. Vice President Sherwood made a motion to approve the financials as presented. Director Pence seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.  
B. Manager Brengle presented the Board with the options available for 2020 Revenue Protection. Discussion followed. Director Sherwood made a motion to approve the purchase of a \$100,000.00 policy. Director Pence seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.
3. Livestock Committee had nothing to report. Manager Brengle provided the Board with last year's barn assignments and asked them to please advise him what they were available for the 2020 Fair.
4. Building and Grounds Committee gave status to the Board on the Horse Boarding & Training Facility contract. Discussion followed.
5. Sponsorship/Marketing/Community Outreach Committee updated the Board on Fair sponsorships.
6. PR/Media Committee updated on the 2020 Fair marketing. Discussion followed.

#### **C. REVIEW OF FRESH START AUTOMOBILES FAIR PROPERTY**

President Cabral stated that the item needed to be tabled as he had not received any information regarding the value of the property.

#### **7. HERITAGE FOUNDATION REPORT**

The Heritage Foundation President Scott Sherwood reported on the Heritage Dinner in January and on their plans for the 2020 Fair.

**8. CEO REPORT**

Manager Brengle provided the Board with updates, meetings, maintenance projects, and past/current/upcoming events. Discussion followed.

**9. BOARD PRESIDENTS COMMENT**


President Cabral had no comment.

**10. BOARD COMMENT**

No board comment.

There being no further business to come before the 23<sup>rd</sup> District Agricultural Association the meeting was adjourned at 8:59 p.m.

**Chad Cabral**  
**Board President**



DATE

4/8/2020

**Joe Brengle**  
**CEO/Fair Manager**



DATE

4-8-2020

**VOTING GRID ATTACHED**

Jenn Morales  
Recorder