



The 23rd DAA Board of Directors meeting is scheduled for Wednesday, July 8, 2020 and will be held in the Board Room, Contra Costa County Fairgrounds, 1201 W. 10th Street, Antioch, CA 94509. You may also access this agenda at www.contracostafair.com.

***23RD DISTRICT AGRICULTURAL ASSOCIATION
CONTRA COSTA EVENT PARK
HOME OF THE CONTRA COSTA COUNTY FAIR
BOARD OF DIRECTORS MEETING
July 8, 2020 AT 7:00 P.M.***

Board of Directors:

Chad Cabral – President
Robert Sherwood – Vice President
Craig Cannon
Kerry Dolphin
Robert Hoffner
John Pence

This board meeting is called in accordance with Governor Gavin Newsom's proclaiming a State of Emergency to exist on March 4, 2020 as a result of the COVID-19 and March 12, 2020 Executive Order N-25-20. Board of Directors and Staff of the California Department of Food and Agriculture may attend this meeting telephonically without notice of or access to their teleconference location noticed. Members of the public may attend the meeting and provide comment at the meeting location noticed above or via teleconference. Any item not so noticed on this agenda will not be considered or discussed.

Join Zoom Meeting
<https://us02web.zoom.us/j/4105967704>

Meeting ID: 410 596 7704
One tap mobile
+1669-900-6833

Those persons wishing to attend the meeting and who may require special accommodations, pursuant to provisions of the American with Disabilities Act are required to contact the office of the Chief Executive Officer, (925) 757-4400 prior to the meeting to insure proper arrangements can be made.

This agenda and all notices are required by the Bagley-Keene Open Meeting Act.

Mission Statement

To promote agriculture education and to provide and support a safe community gathering place.

AGENDA

1. CALL TO ORDER – President Cabral

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

2. ROLL CALL/DIRECTORS ABSENT – President Cabral

3. INTRODUCTION OF GUESTS

4. PUBLIC COMMENTS

Public comment is a right granted to the public. It is reserved for items that are not listed on the agenda, but under this Board's jurisdiction. Please be informed that public participation under Public Comment shall be limited to three (3) minutes per speaker, the Board will not comment or otherwise consider such Public Comment item for business until and unless such item has been properly agenzized at a future meeting.

5. ACTION ITEMS

A. CONSENT CALENDAR

1. Minutes of June 10, 2020 Board of Directors meeting.
2. Interim Contracts

B. COMMITTEE REPORTS

1. Executive
2. Budget/Finance
 - a. May 2020 Financials
 - b. Governor's Budget Update
3. Livestock
4. Buildings, Grounds & Facility Development
 - a. Update on current projects
5. Sponsorship/Marketing/Community Outreach
6. PR/Media

6. HERITAGE FOUNDATION REPORT

7. CEO REPORT

8. CLOSED SESSION

Pursuant to Government Code section 11126, the Board is authorized to meet in Closed Session for the purpose of considering matters involving:

Personnel Matters – GCS – 11126 (a)

8. BOARD PRESIDENT'S COMMENT

9. BOARD COMMENT

10. ADJOURNMENT



23RD DISTRICT AGRICULTURAL ASSOCIATION

BOARD OF DIRECTORS

MEETING MINUTES

TIME & PLACE: A regular meeting of the Board of Directors of the 23RD District Agricultural Association was held at the Contra Costa County Fairgrounds, 1201 West 10th Street, California, on Wednesday June 10, 2020.

23RD DISTRICT AGRICULTURAL ASSOCIATION BOARD OF DIRECTORS
PRESENT:

Chad Cabral, President
Kerry Dolphin
Bob Sherwood via Teleconference
Craig Cannon via Teleconference
Bob Hoffner via Teleconference
John Pence via Teleconference
Joe Brengle, CEO/Fair Manager

**ALSO
PRESENT:**

Sarah Pelle via Teleconference
John Quiroz via Teleconference

1. CALL TO ORDER

President Cabral called a meeting of the Board of Directors of the 23rd District at 7:00pm.

2. ROLL CALL/DIRECTORS ABSENT

All directors present.

3. INTRODUCTION OF GUESTS

President Cabral introduced Sarah Pell and John Quiroz from Fairs and Expositions.

4. PUBLIC COMMENTS

No public comment.

5. ACTION ITEMS

A. CONSENT CALENDAR

1. President Cabral asked for a motion to approve the May 6, 2020 minutes as presented. Director Dolphin made a motion to approve the minutes as presented. Director Hoffner seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.

B. COMMITTEE REPORTS

1. The Executive Committee had nothing to report.
2. a. The Budget and Finance Committee reported on the April 2020 financials. Discussion followed. President Cabral asked for a motion to approve the financials. Vice President Sherwood made a motion to approve the financials as presented. Director Dolphin seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.
b. Manager Brengle updated the Board with information regarding the Governors May Budget Revise. Discussion followed.
c. Manager Brengle advised the Board regarding the Property Insurance Renewal. Discussion followed.
3. Livestock Committee had nothing to report.
4. Building and Grounds Committee and Manager Brengle gave updates regarding outstanding contracts and proposed contracts.
 - a. Antioch Speedway has held virtual races.
 - b. No update to Antioch Little League contract.
 - c. Manager Brengle updated Board on Food Truck Commissary
 - d. Manager Brengle updated Board on Horse Boarding & Training Facility
5. Sponsorship/Marketing/Community Outreach Committee had nothing to report.
6. PR/Media Committee had nothing to report.

6. HERITAGE FOUNDATION REPORT

Heritage Foundation was not present. No report.

7. CEO REPORT

Manager Brengle provided the Board with updates, meetings, maintenance projects, and fair cancellation information. Discussion followed. Manager Brengle also presented the Board with updated information regarding COVID-19 restrictions for our facility through Contra Costa County Health Services.

8. ADJOURN OPEN SESSION AT 7:42pm

9. CLOSED SESSION

10. RECONVENE CLOSED SESSION AT 8:20pm

Informational only. No action taken.

11. BOARD PRESIDENTS COMMENT

President Cabral had no comment.

12. BOARD COMMENT

No board comment.

There being no further business to come before the 23rd District Agricultural Association the meeting was adjourned at 8:22 p.m.

Chad Cabral
Board President

Joe Brengle
CEO/Fair Manager

DATE

DATE

VOTING GRID ATTACHED

Jenn Morales
Recorder

VOTE TO APPROVE May 6. 2020 MINUTES

| DIRECTOR | Yes Vote | No Vote | Abstain |
|--------------------|-----------------|----------------|----------------|
| Cannon | X | | |
| Sherwood | X | | |
| Hoffner | X | | |
| Dolphin | X | | |
| Cabral | X | | |
| Pence | X | | |
| Vacant Seat | | | |
| Vacant Seat | | | |
| Vacant Seat | | | |

VOTE TO APPROVE APRIL 2020 FINANCIALS

| DIRECTOR | Yes Vote | No Vote | Abstain |
|--------------------|-----------------|----------------|----------------|
| Cannon | X | | |
| Sherwood | X | | |
| Hoffner | X | | |
| Dolphin | X | | |
| Cabral | X | | |
| Pence | X | | |
| Vacant Seat | | | |
| Vacant Seat | | | |
| Vacant Seat | | | |