



23RD DISTRICT AGRICULTURAL ASSOCIATION

BOARD OF DIRECTORS

MEETING MINUTES

TIME & PLACE: A regular meeting of the Board of Directors of the 23RD District Agricultural Association was held at the Contra Costa County Fairgrounds, 1201 West 10th Street, California, on Wednesday July 8, 2020.

23RD DISTRICT AGRICULTURAL ASSOCIATION BOARD OF DIRECTORS
PRESENT:

Chad Cabral, President
Kerry Dolphin
Bob Sherwood via Teleconference
Craig Cannon via Teleconference
Bob Hoffner via Teleconference
John Pence via Teleconference
Joe Brengle, CEO/Fair Manager

**ALSO
PRESENT:**

Sarah Pell via Teleconference
Scott Sherwood via Teleconference
Rashel Carpenter via Teleconference

1. **CALL TO ORDER**

President Cabral called a meeting of the Board of Directors of the 23rd District at 7:00pm.

2. **ROLL CALL/DIRECTORS ABSENT**

All directors present.

3. **INTRODUCTION OF GUESTS**

President Cabral introduced Sarah Pell from Fairs and Expositions.

4. PUBLIC COMMENTS

No public comment.

5. ACTION ITEMS

A. CONSENT CALENDAR

1. President Cabral asked for a motion to approve the June 10, 2020 minutes as presented. Director Dolphin made a motion to approve the minutes as presented. Director Hoffner seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.
2. Manager Brengle presented the Board with the Consent Agenda for Interim Contracts. Director Cannon made a motion to approve the Interim Contracts as presented. Director Dolphin seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.

B. COMMITTEE REPORTS

1. The Executive Committee had nothing to report.
2. The Budget and Finance Committee
 - a. May 2020 financials. Discussion followed. President Cabral asked for a motion to approve the financials. Director Dolphin made a motion to approve the financials as presented. Vice President Sherwood seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.
 - b. Manager Brengle updated the Board with information regarding the Governors May Budget Revise. Discussion followed.
3. Livestock Committee had nothing to report.
4. Building and Grounds Committee, Manager Brengle gave updates on current projects.
5. Sponsorship/Marketing/Community Outreach Committee had nothing to report.
6. PR/Media Committee had nothing to report.

6. HERITAGE FOUNDATION REPORT

Heritage Foundation Board President Scott Sherwood presented the Board with information on the Heritage Foundation Livestock Auction that took place in May and on their upcoming meeting with several businesses to work on sponsorships.

7. CEO REPORT

Manager Brengle provided the Board with updates, meetings, maintenance projects, and fair cancellation information. Discussion followed. Manager Brengle also presented the Board with updated information regarding COVID-19 restrictions for our facility through Contra Costa County Health Services.

8. ADJOURN OPEN SESSION AT 7:32pm

9. CLOSED SESSION

10. RECONVENE CLOSED SESSION AT 7:44pm

Informational only. No action taken.

11. BOARD PRESIDENTS COMMENT

President Cabral had no comment.

12. BOARD COMMENT

No board comment.

There being no further business to come before the 23rd District Agricultural Association the meeting was adjourned at 7:45 p.m.


Chad Cabral
Board President



DATE

8/12/20

Joe Brengle
CEO/Fair Manager



DATE

8-12-2020

VOTING GRID ATTACHED

Jenn Morales
Recorder