



## 23<sup>RD</sup> DISTRICT AGRICULTURAL ASSOCIATION

### BOARD OF DIRECTORS

### MEETING MINUTES

**TIME & PLACE:** A regular meeting of the Board of Directors of the 23<sup>RD</sup> District Agricultural Association was held at the Contra Costa County Fairgrounds, 1201 West 10<sup>th</sup> Street, California, on Wednesday August 12, 2020.

23<sup>RD</sup> DISTRICT AGRICULTURAL ASSOCIATION BOARD OF DIRECTORS  
**PRESENT:**

Chad Cabral, President  
Kerry Dolphin  
Bob Sherwood via Teleconference  
Craig Cannon via Teleconference  
Bob Hoffner via Teleconference  
John Pence via Teleconference  
Joe Brengle, CEO/Fair Manager

**ALSO  
PRESENT:**

Sarah Pell via Teleconference

#### **1. CALL TO ORDER**

President Cabral called a meeting of the Board of Directors of the 23<sup>rd</sup> District at 7:00pm.

#### **2. ROLL CALL/DIRECTORS ABSENT**

All directors present.

#### **3. INTRODUCTION OF GUESTS**

President Cabral introduced Sarah Pell from Fairs and Expositions.

#### **4. PUBLIC COMMENTS**

No public comment.

**5. ACTION ITEMS**

**A. CONSENT CALENDAR**

1. President Cabral asked for a motion to approve the June 25, 2020 and July 8, 2020 minutes as presented. Vice President Sherwood made a motion to approve the minutes as presented. Director Dolphin seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.
2. Manager Brengle presented the Board with the Consent Agenda for Interim Contracts. Director Cannon made a motion to approve the Interim Contracts as presented. Vice President Sherwood seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.

**B. COMMITTEE REPORTS**

1. The Executive Committee had nothing to report.
2. a. The Budget and Finance Committee reported on the June 2020 financials. Discussion followed. President Cabral asked for a motion to approve the financials. Director Dolphin made a motion to approve the financials as presented. Vice President Sherwood seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.  
b. Manager Brengle updated the Board with information regarding the Governors Budget Funding. Discussion followed. No action taken.  
c. Manager Brengle updated the Board with information regarding Revenue Protection. Discussion followed. No action taken.  
d. Manager Brengle updated the Board with information regarding Property Insurance. Discussion followed. No action taken.
3. Livestock Committee had nothing to report.
4. Building and Grounds Committee and Manager Brengle gave updates on current projects.
5. Sponsorship/Marketing/Community Outreach Committee had nothing to report.
6. PR/Media Committee had nothing to report.

**6. HERITAGE FOUNDATION REPORT**

Heritage Foundation Board was not present and had nothing to report.

**7. CEO REPORT**

Manager Brengle provided the Board with updates, meetings, maintenance projects, and fair cancellation information. Discussion followed.

**8. ADJOURN OPEN SESSION AT 7:28pm**

**9. CLOSED SESSION**

**10. RECONVENE CLOSED SESSION AT 7:34pm**

Informational only. No action taken.

**11. BOARD PRESIDENTS COMMENT**

President Cabral had no comment.

**12. BOARD COMMENT**

No board comment.

There being no further business to come before the 23<sup>rd</sup> District Agricultural Association the meeting was adjourned at 7:35p.m.

**Chad Cabral**  
**Board President**



DATE

10/14/20

**Joe Brengle**  
**CEO/Fair Manager**



DATE

10-14-2020

**VOTING GRID ATTACHED**

Jenn Morales  
Recorder