



23RD DISTRICT AGRICULTURAL ASSOCIATION

BOARD OF DIRECTORS

MEETING MINUTES

TIME & PLACE: A regular meeting of the Board of Directors of the 23RD District Agricultural Association was held at the Contra Costa County Fairgrounds, 1201 West 10th Street, California, on Wednesday November 11, 2020.

23RD DISTRICT AGRICULTURAL ASSOCIATION BOARD OF DIRECTORS
PRESENT:

Chad Cabral, President
Kerry Dolphin
Bob Sherwood via Teleconference
Craig Cannon via Teleconference
Bob Hoffner via Teleconference
Joe Brengle, CEO/Fair Manager

**ALSO
PRESENT:**

Sarah Pell via Teleconference

1. CALL TO ORDER

President Cabral called a meeting of the Board of Directors of the 23rd District at 7:00pm.

2. ROLL CALL/DIRECTORS ABSENT

All directors present except Director Pence. No motion made to excuse his absence.

3. INTRODUCTION OF GUESTS

President Cabral introduced Sarah Pell from Fairs and Expositions.

4. PUBLIC COMMENTS

No public comment.

5. ACTION ITEMS

A. CONSENT CALENDAR

1. President Cabral asked for a motion to approve the Oct 14, 2020 minutes as presented. Director Sherwood made a motion to approve the Minutes from the Oct 14 minutes as presented, Director Dolphin seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.

B. COMMITTEE REPORTS

1. The Executive Committee had nothing to report.
2. Budget and Finance Committee
 - a. Sept 2020 Financials - The Budget and Finance Committee reported on the Sept 2020 financials. CEO Brengle went over the financials and additional reports. President Cabral asked for a motion to approve the financials. Director Cannon made a motion to approve the financials as presented. Director Hoffner seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.
 - b. Fiscal Year 2020/2021 Funding for Fair - CEO Brengle updated the Board with information regarding the 2020/2021 Funding for Fairs.
 - c. 2021 Budget Monthly Review – CEO Brengle stated that at the Board had request that the Budget come back every month for any updates and changes, CEO Brengle stated that at this time there were no updates or changes to the 2021 budget.
- C. Livestock Committee had nothing to report.
- D. Building and Grounds Committee had nothing to report.
 - a. Food Truck Commissary Proposal Review and Approval – CEO Brengle updated the Board stating that the changes to the Contract were currently with Department of General Services, and that Board would see a Final Draft for approval.
6. Sponsorship/Marketing/Community Outreach Committee had nothing to report.
7. PR/Media Committee had nothing to report.

8. HERITAGE FOUNDATION REPORT

No Report

9. CEO REPORT

Manager Brengle provided the Board with updates, meetings, maintenance projects.

10. BOARD PRESIDENTS COMMENT

President Cabral had no comment.

11. BOARD COMMENT

Director Hoffner asked regarding the status of County Health Department use of Building 1 for COVID. CEO Brengle stated that as of the end of October that the County had switch from an COVID Isolation Center to a COVID Testing Facility, and that they were currently paying a daily use rate for the Building.

23rd District Agricultural Association
Board of Director's Meeting
November 11, 2020

There being no further business to come before the 23rd District Agricultural Association the meeting was adjourned at 7:22 p.m.

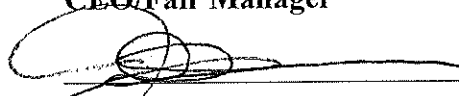
Chad Cabral
Board President



DATE

12/9/20

Joe Brengle
CEO/Fair Manager



DATE

12-9-2020

VOTING GRID ATTACHED