



23RD DISTRICT AGRICULTURAL ASSOCIATION

BOARD OF DIRECTORS

MEETING MINUTES

TIME & PLACE: A regular meeting of the Board of Directors of the 23RD District Agricultural Association was held at the Contra Costa County Fairgrounds, 1201 West 10th Street, California, on Wednesday February 10, 2021.

23RD DISTRICT AGRICULTURAL ASSOCIATION BOARD OF DIRECTORS
PRESENT:

Chad Cabral, President
Kerry Dolphin
Bob Sherwood via Teleconference
Craig Cannon via Teleconference
Bob Hoffner via Teleconference
John Pence via Teleconference
Joe Brengle, CEO/Fair Manager

**ALSO
PRESENT:**

Sarah Pelle, via Teleconference

1. CALL TO ORDER

President Cabral called a meeting of the Board of Directors of the 23rd District at 7:00pm.

2. ROLL CALL/DIRECTORS ABSENT

All directors present.

3. INTRODUCTION OF GUESTS

President Cabral introduced Sarah Pelle from Fairs and Expositions.

4. PUBLIC COMMENTS

No public comment.

5. ACTION ITEMS

A. CONSENT CALENDAR

1. President Cabral asked for a motion to approve the Jan 13, 2021 minutes as presented. Director Pence made a motion to approve the Minutes from Jan 13, Director Dolphin seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.

B. COMMITTEE REPORTS

1. The Executive Committee had nothing to report.
2. Budget and Finance Committee
 - a. Dec 2020 Financials - The Budget and Finance Committee reported on the Dec 2020 financials. CEO Brengle went over the financials and additional reports. President Cabral asked for a motion to approve the financials. Director Dolphin made a motion to approve the financials as presented. Director Cannon seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.
 - b. Fiscal Year 2020/2021 Funding for Fair - CEO Brengle updated the Board with information regarding the 2020/2021 Funding for Fairs.
 - c. 2021 Budget Monthly Review – CEO Brengle stated that the Board had request that the Budget come back every month for any updates and changes, CEO Brengle stated that at this time Plan A would not be used, but more than likely we were in a combination of Plan B & C, but there was still to many unknowns.
3. Livestock Committee had nothing to report
4. Building and Grounds Committee had nothing to report.
 - a. Food Truck Commissary Proposal Review and Approval – CEO Brengle stated that he was meeting with the potential contractor in the next few days.
5. Sponsorship/Marketing/Community Outreach Committee had nothing to report.
6. PR/Media Committee had nothing to report.

6. HERITAGE FOUNDATION REPORT

Heritage Foundation President Scott Sherwood updated the Board on the Foundations upcoming fundraiser scheduled for February 20th, as well as the Youth Livestock Show they are working on scheduled for May. CEO Brengle reminded the Board that this was Heritages' event, and staff and Board Members could not participate in the Youth Livestock Show event representing the fair. Director Hoffner confronted CEO Brengle stating that the Board and staff should be supporting the youth during this event, and that F&E and CDFA should not be telling the Board they can't be involved, Director Sherwood agreed. CEO Brengle went on to explain that it had nothing to do with F&E or CDFA telling them they can't be involved, it was regarding the Fairs Liability Insurance. CEO Brengle stated that staff and Board could be involved as individuals but could not be involved as representatives of the Fair, that it is a liability issue, as it is not

the Fairs event. Sarah Pelle from F&E stated that CEO Brengle was correct, that this is a liability issue for the fair. Heritage President Scott Sherwood also asked that Board look at potential naming the Auction Barn after Auctioneer Joe Gates. It was discussed that this would be put on March Board Agenda for discussion.

7. CEO REPORT

Manager Brengle provided the Board with updates, meetings, maintenance projects. Brengle also updated the Board on new PPP Loans and Shuttered Venue Operators Grant. After some discussion it was moved by Director Dolphin, seconded by Director Cannon, and unanimously approved to allow Manger Brengle to apply for Shuttered Venue Operators Grant. Brengle to update the Board on the process at next Board Meeting

8. BOARD PRESIDENTS COMMENT

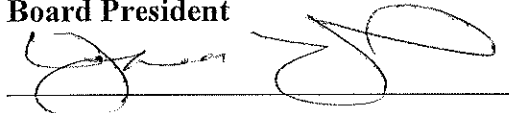
No Report

9. BOARD COMMENT

No Board Comment

There being no further business to come before the 23rd District Agricultural Association the meeting was adjourned at 7:35 p.m.

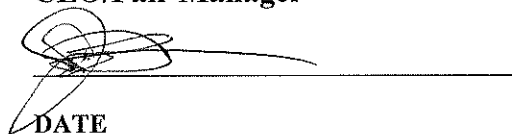
Chad Cabral
Board President



DATE

4/14/21

Joe Brengle
CEO/Fair Manager



DATE

4-14-2021

VOTING GRID ATTACHED