



23RD DISTRICT AGRICULTURAL ASSOCIATION

BOARD OF DIRECTORS

MEETING MINUTES

TIME & PLACE: A regular meeting of the Board of Directors of the 23RD District Agricultural Association was held at the Contra Costa County Fairgrounds, 1201 West 10th Street, California, on Wednesday, June 8, 2022.

23RD DISTRICT AGRICULTURAL ASSOCIATION BOARD OF DIRECTORS
PRESENT:

Bob Sherwood, President
Craig Cannon, Vice President
Kerry Dolphin
Bob Hoffner
John Pence
Joe Brengle, CEO/Fair Manager

**ALSO
PRESENT:**

Susan Cannon
Todd Heller – ACA II
Sandy Parsons
Mike Parsons

1. CALL TO ORDER

President Sherwood called a meeting of the Board of Directors of the 23rd District Agricultural Association at 7:00pm.

2. FLAG SALUTE

President Sherwood led the Flag Salute

3. ROLL CALL/DIRECTORS ABSENT

President Sherwood read Roll Call; all directors were present.

4. PUBLIC COMMENTS

Sandy Parsons brought up ideas and suggestions for 2023 Livestock Show. CEO Brengle stated that he took note of Mrs. Parsons ideas and suggestions and stated that a Livestock Wrap Up Meeting would take place in September.

5. ACTION ITEMS

A. CONSENT CALENDAR

President Sherwood asked for a motion to approve the May 4, 2022, Minutes as presented. Motion was made by Director Dolphin, and seconded by Director Hoffner to approve the May 4, 2022, Minutes as presented. Motion carried.

President Sherwood asked for a motion to approve the Interim Event Contracts as presented, it was suggested to approve each of the contracts separately. Director Cannon moved to approve contract #22-31 Yahualica for Hispanic Concert; Director Hoffner seconded the motion. Motion affirmatively voted upon by all members present. Motion carried. Director Dolphin made motion to approve contract # 22-30 ACAII School, Director Hoffner seconded the motion. Motion voted on by all members present. Motion Failed, Director Dolphin Yes, Directors Cannon, Hoffner, Pence, & Sherwood No.

At this time CEO Brengle, asked why the Board voted no on this contract, as the proposal for this contract had been unanimously approved at the May 4th Board Meeting, and the Board had just unanimously approved the May 4th Board Minutes stating that approval. Director Hoffner, and Director Sherwood both stated that what was in the contract, was not what was approved at the May 4th Board Meeting, and stated that CEO Brengle, and Todd Heller from ACAII had altered the contract. Brengle stated that the contract was based on the proposal that was approved. Todd Heller from ACAII spoke stating that the contract was what his proposal had been, and that the Board had approved it at the May Board Meeting. President Sherwood stated that it was different from the proposal, and that it had been altered, and for that reason the Board was not approving it. President Sherwood told Todd Heller, he was not recognized by the Board President, President Sherwood then stated that he had three minutes to speak. Todd stated that the contract was based on the proposal that he had presented to the Board on May 4th, and that the Board had approved the proposal at the May 4th Board Meeting and requested that the Board honor the proposal that had been approved. Sherwood stated Todd's time was up and that if he continued to talk, he could leave the meeting. Todd continued to ask why the Board was voting down the contract that had already been approved at the previous meeting, again President Sherwood told Todd his time was up and asked him to leave the meeting. At this time Todd Heller, stated that this is a public meeting, and he had the right to talk, and that he would be contacting the Governor's Office, and the local media reporting the boards unfair decision. Todd Heller left the meeting at this time.

President Sherwood went on to verbally present a new proposal for ACAII Contract. CEO Brengle asked if President Sherwood had this proposal in writing, President Sherwood presented a revised Scope of Work, CEO Brengle left the meeting and made copies for the Board. The Board reviewed the new proposal, and after some discussion, a motion was made by Director Hoffner, and seconded by Director Pence to approved President Sherwood's recommendations. Motion voted on by all members present. Motion Passed, Director Dolphin NO, Directors Cannon, Hoffner, Pence, & Sherwood Yes.

B. COMMITTEE REPORTS

1. The Executive Committee had nothing to report.
2. Budget and Finance Committee
 - a. April 2022 Financials - The Budget and Finance Committee reported on the Financials. CEO Brengle went over the financials and additional reports. President Sherwood asked for a motion to approve the financials. Director Cannon made a motion to approve the financials as presented. Director Hoffner seconded the motion. Motion affirmatively voted upon by all members present. Motion carried.
3. Livestock Committee
 - a. Auction Results – CEO Brengle reported on the Auction Total, and the average prices for each species. Brengle stated that check distribution would be June 18th.
 - b. September Wrap Up Meeting – CEO Brengle stated that he would meet with the Committee to schedule the annual September Wrap Up Meeting.
4. Building and Grounds Committee
 - a. Little League Fields Update –Director Hoffner stated that he had not gotten bids yet to repair and rejuvenate one of the Baseball Fields, but would have them by the next Board Meeting.
 - c. Facility Project List – CEO Brengle stated that an updated Project list was in the Board Packet and reviewed the list with the Board.
 - d. Yahualica International Benefit Org. – Rodeo Proposal – CEO Brengle stated that he was still waiting on a revised proposal from Yahualica International Benefit Org.
 - f. Strategic Planning Goals:
 1. Homeless Issues
 2. Parameter Fencing for FairgroundsCEO Brengle stated that there was no update, and that these goals would remain on the agenda, as the committee and board will continue to address them.
5. PR/Media, Sponsorship/Marketing/Community Outreach
 - a. Strategic Plan Goals
 1. Advertise to the entire county to increase attendance and facility use
 2. enhance Relationship between Event Park and City & CountyCEO Brengle stated that there was no update, and that these goals would remain on the agenda, as the committee and board will continue to address them.

them.

6. Fair Attractions Committee – No Report

6. HERITAGE FOUNDATION REPORT

CEO Brengle stated that the Heritage Foundation had picked the date of October 15, 2022, for their Fundraiser Dinner, more information will be forthcoming.

7. CEO REPORT

CEO Brengle provided the Board with updates on meetings he had attended, and upcoming events.

Open Meeting was adjourned at 8:34pm

8. CLOSED SESSION

The went into closed session at 8:35pm

Open Session resumed at 8:38pm, there was nothing to report as no action was taken.

7. PRESIDENTS COMMENT

President Sherwood stated that we wanted the Meeting Minutes to reflect that the reason the Board did not approve the ACAII Contract, was because the Scope of Work had been altered from what the Board had approved at the May Board Meeting.

8. BOARD COMMENT

No Board Comment

There being no further business to come before the 23rd District Agricultural Association the meeting was adjourned at 8:41 p.m.

Bob Sherwood
President

DATE 9-14-22

Joe Brengle
CEO/Fair Manager

DATE 9-14-22