



23RD DISTRICT AGRICULTURAL ASSOCIATION

BOARD OF DIRECTORS

MEETING MINUTES

TIME & PLACE: A regular meeting of the Board of Directors of the 23RD District Agricultural Association was held at the Contra Costa County Fairgrounds, 1201 West 10th Street, California, on Wednesday, Sept 13, 2023.

23RD DISTRICT AGRICULTURAL ASSOCIATION BOARD OF DIRECTORS

PRESENT:

Bob Sherwood, President
Craig Cannon, Vice President
Kerry Dolphin
Richard Hobin
John Pence
Joe Brengle, CEO/Fair Manager

**ALSO
PRESENT:**

Charles Southwick, CDFA
Susan Cannon
Angela Emmons
Will Yurkovich
Devon Baldocchi
Rosa Sherwood
Scott Sherwood

1. CALL TO ORDER

President Sherwood called a meeting of the Board of Directors of the 23rd District Agricultural Association at 7:00pm.

2. FLAG SALUTE

President Sherwood led the Flag Salute

3. ROLL CALL/DIRECTORS ABSENT

President Sherwood read Roll Call; all directors were present.

4. PUBLIC COMMENTS

Will Yurkovich addressed the Board asking for a rule change to the number of animals per species an exhibitor could sell at the Fair. CEO Brengle stated that there was a Livestock Wrap Up Meeting Scheduled for Sept 20th, and that would be the place to discuss his request.

5. ACTION ITEMS

A. CONSENT CALENDAR

President Sherwood asked for a motion to approve the minutes June 14, 2023, Board Meeting. It was moved by Director Canon, seconded by Director Dolphin to approve the June 14, 2023, Minutes. Motion unanimously approved.

President Sherwood asked for a motion to approve the Interim Event Contracts as presented. After some discussion it was moved by Director Dolphin, seconded by Director Pence, and unanimously approved the Interim Contracts as presented.

B. COMMITTEE REPORTS

1. The Executive Committee had nothing to report.

2. Budget and Finance Committee

a. May, June & July 2023 Financials - The Budget and Finance Committee reported on the Financials. CEO Brengle went over the financials and additional reports. President Sherwood asked for a motion to approve the financials as presented. Director Canon made a motion to approve the May, June & July Financials as presented. Director Dolphin seconded the motion. Motion unanimously approved.

b. Investments/CD's, Interest Accounts

CEO Brengle stated that he had met with the Bank, and the Bank had recommended a Savings/Money Market Account, and CEO Brengle recommended to deposit \$250,000 in this account. After some discussion it was moved by Director Pence, seconded by Director Canon to give CEO Brengle authority to open a Savings/Money Market account depositing \$250,000 in the account. Motion unanimously approved.

3. Livestock Committee

a. Auction Payment Update

CEO Brengle stated that at this time there was 1 outstanding buyer payment, and the payment was expected to be made with in the week.

b. Livestock Wrap Up Meeting

CEO Brengle stated that the Livestock Wrap Up Meeting was scheduled for Wednesday September 20th.

4. Building and Grounds Committee

a. So Big Contract Renewal

CEO Brengle stated that So Big only had 8 students signed up for current year, and presented the suggested increase in rent. After some discussion it was moved by Dolphin, seconded by director Cannon, to issue a 1 year contract to So Big Preschool at their current rent. Motion unanimously approved.

b. Antioch Speedway Contract – 5 Year Option

CEO Brengle stated that the current contract was up the end of 2023, but had a 5 Year Option on the Contract. After some discussion it was moved by Director Dolphin, seconded by director Hobin, to give Antioch Speedway the 5 Year Option, with a 15% increase in utility costs for the first year of Option Year and reevaluate on a yearly basis. Motion unanimously approved.

c. Little League Fields Update

CEO Brengle stated that there had been no new interest in the Little League Fields, and that the Babe Ruth Fields in Antioch were currently being removed, because of lack of use. Brengle stated that the current fields are becoming an issue with the homeless and recommended removing the current fields and leveling the area and improving drainage. After some discussion the Board requested CEO Brengle get an estimate on the removal of the current fields, and leveling the area, and improving drainage. CEO Brengle stated that he would have something for the Board at the November Board Meeting.

d. Facility Project List – CEO Brengle stated that an updated Project list was in the Board Packet and reviewed the list with the Board.

e. Strategic Planning Goals:

1. Homeless Issues

2. Parameter Fencing for Fairgrounds

CEO Brengle stated that there was no update, and that these goals would remain on the agenda, as the committee and board will continue to address them.

5. PR/Media, Sponsorship/Marketing/Community Outreach

a. Strategic Plan Goals

1. Advertise to the entire county to increase attendance and facility use

2. Enhance Relationship between Event Park and City & County

CEO Brengle stated that there was no update, and that these goals would remain on the agenda, as the committee and board will continue to address them.

6. Fair Attractions Committee had nothing to report

6. HERITAGE FOUNDATION REPORT

Heritage Foundation Scott Sherwood updated the Board on their current financials based on 2023 Fundraiser, 2023 Fair, and alcohol revenue so far for the year. Scott stated that he would provide a printed Financial Report to CEO Brengle for distribution at the next Board Meeting.

7. **CEO REPORT**

CEO Brengle provided the Board with updates on meetings he had attended, and upcoming events as well as dates, theme, and logo for the 2024 Fair.

8. **PRESIDENTS COMMENT**

President Sherwood stated that he would like to welcome Richard Hobin to the Board and looked forward to working with him.

9. **BOARD COMMENT**

N Comments from the Board

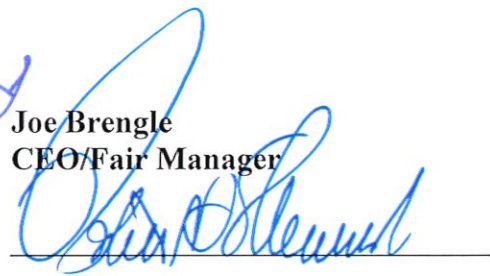
There being no further business to come before the 23rd District Agricultural Association the meeting was adjourned at 8:20 p.m.

Bob Sherwood
President



DATE 11-8-23

Joe Brengle
CEO/Fair Manager



DATE 11-8-23